

Division of Student Affairs, Mahidol University

Medical / Dental Expense Reimbursement Claim Form

ที่ อว

Date

Subject Request for Medical/ Dental expense Reimbursement

Dear Vice President for Student Affairs and Alumni

I (Mr./ Mrs./ Miss) Last name

Student ID Passport number

Faculty/College/Institution

Telephone Number E-mail

I have accessed to medical treatment services with (symptoms)

..... at (Hospital name) has been serving as

 State hospital Private hospital (an emergency case) which I have paid the expense in advance because : From the examination of the affiliated hospitals with Mahidol University and network does not appear student information on the day of serving. Did not show evidence of being a student of Mahidol University. Student card expired. Other

In this regard, I request for reimbursable medical dental treatment. According to the announcement of mahidol University (Only the part that can be reimbursed according to the regulations) Ministry of Finance, Which I have already reserved Amount..... Baht (.....)

1. Wish Mahidol University transfer to Siam Commercial bank (SCB) account number
Account name

2. Wish transfer to Prompt Pay with **(ID Card only)** number - - - -
Account name

3. Wish Mahidol University transfer to Bank name Account number
Account name (This choice, Mahidol university will deduct transfer fee from medical/dental expenses from the amount disbursed.)

4. Pay by cheque name Staff will contact student to make an appointment to receive cheque by your self next time.

Please consider providing such assistance for medical/dental expenses reimbursement. It will be the greatest grace.

Yours sincerely,

.....

(.....)

student

Attached Documents

- Receipt of medical treatment. (original)
- Copy of Student Card and copy of Passport (Not Expired)
- Copy of Book Bank Account (student signs to certify the copy)
- List of drugs outside the national main drug list and drug certificates
- Medical Certificate (original) for emergency case

Flip the back

(for Faculty of Graduate Studies)

Those assigned to comment

