

# Read and Publish Agreements

Key features



# Definitions for RAP



Terminology	Definition
Submitting corresponding author	Submitting corresponding author is the author who submits the article to Elsevier and stays in contact with Elsevier in the end-to-end publishing journey This is the author who makes the publishing choice on behalf of the author group. Every article has only one submitting corresponding author
Acceptance Date	This is the date the journal accepts the article for publication
	Elsovier $OA$ Platform (EOAP) is a user-friendly interface where we present the
Elsevier OA Flationn	Administrators at the institution usually validate the eligibility of the author for an OA agreement. We are piloting 'no validation' to address customer need.
	Agreement partners can keep track of the performance of their agreement using EOAP's reporting capabilities. Internal users can also access this function to monitor progress of the agreements they are involved with.

# Eligibility criteria



Eligibility component	Description
Acceptance date	The acceptance date of the article should fall within the agreement term dates for your institution.
Author affiliation	The submitting corresponding author must be affiliated with a participating institution in the agreement.
	We rely on submitting corresponding authors declaring their affiliation as part of submission & post acceptance journeys. This is why validation by the institutional admins on the author eligibility is important.
Journal title	The article must be submitted to and accepted in a participating journal. For most agreements, this will be the core hybrid journals to which the customer have access through their SD contract.
Article type	The article type must be eligible. These are the OA article types that have peer reviewed content (FLAs, REVs, SCOs etc)



# **Publishing Options**

The author workflow





# Publishing options at submission (Editorial Manager)



As part of the submission journey, once the author uploads the manuscript files, the corresponding author provides the affiliation details

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