

MACQUARIE UNIVERSITY

AND

MAHIDOL UNIVERSITY

JOINT RESEARCH SEEDING GRANTS FUNDING RULES AND APPLICATION FORM 2025 ROUND

Macquarie University and Mahidol University have agreed to establish a competitive Seed grant program to enhance cooperation and collaboration between their researchers and those institutions. The scheme will have three funding rounds, one per year in the years 2025 to 2027.

Summary of Funding Rules

Duration of funding for each project	12 months
Calls for projects	10 February 2025
Assessment of proposals	Submission deadline 5 May 2025 11.59 pm local time The Steering Committee will assess the proposals against the evaluation criteria.
Announcement of outcomes Signing of research agreements Commencement of projects	By 30 May 2025 June 2025 July 2025
Eligibility	Academics employed at MQ and Mahidol. Each project proposal will have a Co-Principal investigator from each: MQ and Mahidol. A faculty member can serve as Co-Principal Investigator on no more than one application per application cycle. There is no limit to the number of applications a faculty member can participate on as a team member. Previous seed grant holders may submit a proposal to a subsequent round, but priority might be given to proposals that are submitted by Principal Investigators who have not previously received seed grant funding.
Macquarie contributions	Three projects per year for the next 3 years, consisting of approximately \$10,000 AUD per project. <ul style="list-style-type: none"> ○ \$30,000 maximum (three projects), funding of a cotutelle project after the successful completion of each of the awarded grant projects



Mahidol contributions	<p>Three projects per year for the next 3 years, consisting of approximately \$10,000 AUD per project.</p> <ul style="list-style-type: none"> ○ \$30,000 maximum (three projects), funding of a cotutelle project after the successful completion of each of the awarded grant projects
No transfer of funds	<p>The parties acknowledge and agree that the obligation to make Contributions arises only in accordance with the Research Agreement. It is anticipated that the parties will retain their Contributions for Project use.</p>
Research agreement	<p>Once a Project is selected and approved, the parties agree to complete and execute a Research Agreement which will govern the conduct, contributions and outcomes of the Project.</p>
Ethics	<p>The Co-Principal Investigators will ensure that the appropriate ethics approval is obtained, as per the requirements of each University.</p>
Intellectual property	<ul style="list-style-type: none"> (a) Macquarie owns the Intellectual Property in all information provided or produced by or on behalf of Macquarie or relating to Macquarie or its controlled entities, including without limitation the Intellectual Property in Proposals put forward by its Personnel. (b) Mahidol owns the intellectual property in all information provided or produced by or on behalf of Mahidol, including without limitation Intellectual Property in Proposals put forward by its Personnel. (c) Any Intellectual Property in jointly prepared Proposals will be owned jointly by the parties as tenants in common. A party may not use the Intellectual Property in a Proposal without the written consent of the other party. (d) Any existing Intellectual Property of a party will remain vested in that party.
Final report	<p>The parties agree to prepare a single, interim performance evidence report within 6 months of the project Agreement Start Date, and a final report of up to 2 pages within 3 months of the Agreement End Date, which includes a summary of how the cash and in-kind contributions were spent. The parties will use the agreed templates to prepare the reports.</p>



Evaluation criteria

Criterion	Weighting
Scientific quality of the proposal	35%
Quality of research team	30%
<p>Anticipated outcomes and deliverables</p> <p>The proposal must address the intention to prime a relationship in the area of common research expertise and present a plan for how the collaboration can be developed further beyond the term of the grant. The proposal will be assessed on the clarity of expected outputs, sustainability of the project and its impact in the form of capacity building through research students entering into the Global PhD program at MU and at MQ.</p> <p>This section must include:</p> <ul style="list-style-type: none"> • an explanation of how the outcomes will grow and will continue to grow research collaboration between the researchers through joint workshops, access to equipment, submission of a grant application by the end of the grant duration, • research visits • proposal for cotutelle PhD Program 	35%

Macquarie University Applicants

MQ Applicants must complete the application form and submit it by email to gr.globalprograms@mq.edu.au. Successful applicants will be asked to create a PURE application record.

For further information or assistance in completing this form, please contact Ms. Agnieszka Baginska, Strategic Programs Manager, Graduate Research Academy. Email: Agnieszka.baginska@mq.edu.au

Mahidol University Applicants

Mahidol University Applicants lodge their applications through Mahidol's Global Partnerships Division for the acknowledgement of Vice President for Global Partnerships and Corporate Communication.

For further information about this funding scheme, please contact Wanpimon Senapadpakorn, Director, Division of Global Partnerships. Email: wanpimon.sen@mahidol.ac.th

Application form

Part A – Administrative Summary

A1. Applicants

Co-Principal Investigator Macquarie University

Surname			
First Name			
Title (e.g. Dr)			
Telephone		Email	
Department		Faculty	
Position			
Time commitment on this project (FTE)			

Co-Principal Investigator Mahidol University

Surname			
First Name			
Title (e.g. Dr)			
Telephone		Email	
Department		Faculty	
Position			
Time commitment on this project (FTE)			

Other Chief Investigators

Surname			
First Name			
Title (e.g. Dr)			
Telephone		Email	
Department		Institution	
Position			
Time commitment on this project (FTE)			

Surname			
First Name			
Title (e.g. Dr)			
Telephone		Email	
Department		Institution	
Position			
Time commitment on this project (Full Time Equivalent)			

Surname			
First Name			
Title (e.g. Dr)			
Telephone		Email	
Department		Institution	
Position			
Time commitment on this project (FTE)			

Surname			
First Name			
Title (e.g. Dr)			
Telephone		Email	
Department		Institution	
Position			
Time commitment on this project (FTE)			

A2. Evidence of quality of research team

A2.1 Only Co-Principal Investigators are requested to append their Curriculum Vitae (no more than 2 pages) to the application.

Please note that exceeding 2 pages per Co-Principal Investigator for this section will make this application ineligible.

Note: Only include 5 most relevant publications to the project and the 5 best papers in the last 5 years.

A2.2 All investigators are requested to append a Research Opportunity and Performance Evidence Statement (maximum of 1 page) to the application.

Please note that exceeding 1 page per person will make this application ineligible.

Research Opportunity

Research opportunity encompasses all research activities that have contributed to and influenced the development of a researcher's career. Research activities should provide context for performance evidence and focus on quality and impact relative to career stage and discipline expectations. It also incorporates any significant interruptions relating to career and/or life experiences, which have affected a researcher's capacity, productivity or contribution.

Performance Evidence

Performance evidence should be presented in the context of sector and discipline expectations, and demonstrate research quality, contributions to the research field and to the research sector. It incorporates all research activities, outputs and achievements evaluated in the context of research impact, as appropriate to each discipline, and research opportunity.

Part B – Project Information B1. Project Title

Provide a short descriptive title in plain English (max. 20 words)

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B2. Project Summary

Summarise the project aims, significance and expected outcomes in plain English (max. 100 words in layman’s terms, of which 50 words will be focused on impact: why the project matters)

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B3. Project Timeline

Duration of Research Project	
Project Start Date	
Project End Date	

B4. Project Description (max. 2 pages)

The proposal should describe to the extent appropriate for a Seed Grant or Project Grant the components below:

- The specific nature of the research activity to be funded;
- A theoretical framework and the methodology to be employed, including data collection and analysis strategies;
- The milestones over the grant period

B5. Anticipated outcomes, deliverables and potential impact

Use headings, maximum of 1 page. Specify details of anticipated outcomes, deliverables and their due dates (including project & final reports), and potential impact (this may include data, reports, details of techniques, evaluations). A Plan must be proposed for continuing and growing the research collaboration beyond the term of the grant. **See Evaluation Criteria for more information.**

B6. References (max. 1 page)

B7. Project IP, Background IP and future use of project data & findings

Please note: use headings, and do not exceed 1 page.

- **Project Intellectual Property** (ownership in the Project IP remains jointly owned as detailed in the Agreement)
- **Background Intellectual Property** (specify details of Macquarie Background IP and/or Mahidol University Background IP, if any)
- **Ethics/Biosafety approval** (please specify, if any)
- **Commercial Potential** (please specify if yes)
- **Special Conditions** (specify details, if any)

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C1. Budget

Research project seed grant total budget maximum: AUD \$20,000 (or equivalent). Up to AUD \$10,000 contributed by each partner.

It is expected that the Macquarie University contribution funds activity at Macquarie University and Mahidol University contribution funds activity at Mahidol University.

Each institution will fund only the related research activities for its own researchers as budgeted and approved in the proposal. Macquarie staff only: for MQ casual salary rate calculations, please refer to <https://mqoutlook.sharepoint.com/sites/mq-human-resources/SitePages/Casual-professional-staff.aspx> (professional staff) and <https://mqoutlook.sharepoint.com/sites/mq-human-resources/SitePages/Casual-academic-staff.aspx> (academic staff).

Mahidol staff only: please note that funds requested for travel may not exceed 25% of the budget provided to you by Mahidol.

Budget Items (All amounts must be in \$AUD)	MQ Contribution	Mahidol Contribution	Total Contribution
Personnel (e.g. Research Assistants)			
Equipment (hardware & software items)			
Maintenance (consumables & equipment costing less than \$1,000)			
Travel (airfares, accommodation and living expenses – listed separately)			
Other			
Total amount requested			

C2. Budget Justification

No more than 1 page and must align with budget in C1.

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Office Use Only

Agreed by:

Steering Committee established by the parties in accordance with clause 2.1 of the Research Seeding Grant Scheme Agreement between Macquarie University and Mahidol University

_____ Date: _____

_____ Date: _____

A SIGNED COPY TO MACQUARIE UNIVERSITY RESEARCH OFFICE

gr.globalprograms@mq.edu.au

A SIGNED COPY TO MAHIDOL UNIVERSITY

Director, Division of Global Partnerships

Wanpimon Senapadpakorn

wanpimon.sen@mahidol.ac.th