



**Mahidol University Announcement**  
**Living Allowance Scholarship for Foreign Graduate Students**  
**at Mahidol University, Academic Year 2024**

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The objective of this scholarship is to promote and enhance opportunities for foreign graduate students from ASEAN countries (excluding Singapore and Brunei Darussalam) and developing countries in South Asia, Central Asia and Africa. The scholarship is aimed at those working in educational or research institutes, either public or non-governmental organizations, which are important to the development of ASEAN countries and developing countries in South Asia, Central Asia and Africa. The scholarship was established to enable people from such backgrounds to pursue their education at the graduate level at Mahidol University.

As empowered by the virtue of Article 22.4 in the ‘Mahidol University Announcement on Regulations and Methods to Receive, Maintain, Disburse, Pay, and Control Money B.E. 2551’ and its revision, which is under Section 38 of the ‘Mahidol University Regulation on Budget and Financial Administration B.E. 2551’ and its revision, the following Announcement shall be enacted by the President:

1. In this Announcement:

“Mahidol University” refers to Mahidol University.

“Scholarship” refers to the Living Allowance Scholarship for Foreign Graduate Students (Master’s and Doctorate Degrees) at Mahidol University, Academic Year 2024.

“Living Allowance” refers to the monthly allowance for the grantee while residing in Thailand.

2. The University will allocate the Scholarship to the grantee who have been accepted to study Master’s and Doctorate Degrees at Mahidol University (full-time). The grantee will be granted a monthly allowance of not more than 8,000 Baht per month. The total period for which the Scholarship can be provided is not more than 2 academic years (academic year 2024 – 2025). The university will annually transfer the grant to the original affiliate for each academic year (by the announcement of the Faculty of Graduate Studies or Program) in order to manage the grant allocation to the grantee on a monthly basis.

3. Qualifications of the candidates

3.1 Being a Mahidol University postgraduate student (full-time) with an ASEAN nationality (excluding Singaporean and Bruneian) or nationality of any developing country in South Asia, Central Asia or Africa (list of countries as attached).

3.2 Deemed by their original affiliate as capable of fulfilling the requirements to graduate according to the study plan.

3.3 Having been accepted to study on Mahidol University’s Master’s or Doctorate Degree programs in the academic year 2024 (student ID begins with 67XXXXX only).

3.4 Having registered and paid for the tuition fees in the academic year 2024.

3.5 Having never received full scholarship.

3.6 Having never received a monthly / Living allowance scholarship from other funding.

3.7 Being in good health without any contagious diseases.

#### 4. Application procedures

4.1 The candidate can download application form for Living Allowance Scholarship for Foreign Graduate Students at Mahidol University (IR-LA) at [www.op.mahidol.ac.th/ir/mu-scholarships](http://www.op.mahidol.ac.th/ir/mu-scholarships); (select “Incoming”). The candidate must submit the application form and required documents to the International Relations Unit or any work unit in charge of the candidate’s application for primary consideration. (The university will not consider an application form submitted directly from the candidate.)

4.2 The candidate’s original affiliate nominates the scholarship candidate and submits the application and supporting documents to the Global Partnerships Division, Office of the President.

#### 5. Required documents

5.1 A nomination letter endorsed by the Dean/Director or Deputy Dean of the original affiliate.

5.2 A completed application form for Living Allowance Scholarship for Foreign Graduate Students at Mahidol University (IR-LA), with a 1-inch photo attached.

5.3 A copy of the Letter of Acceptance from the Faculty of Graduate Studies with “Certified True Copy” written thereon and his/her signature.

5.4 A copy of the payment certificate for the tuition fees in the 1<sup>st</sup> semester or 2<sup>nd</sup> semester of the academic year 2024 with “Certified True Copy” written thereon and his/her signature.

5.5 An Academic Calendar from the Faculty of Graduate Studies or the original affiliate.

5.6 A study plan.

5.7 A copy of the candidate’s passport with arrival date stamped by Immigration with “Certified True Copy” written thereon and his/her signature.

5.8 A copy of the Letter informing the results of the background check for scholarship recipient, issued by National Intelligence Agency for recipient whose nationality is from a country that their affiliation considers to be a threat to the security of Thailand.

#### 6. Application deadline

The university will close its application process at the end of March 2025 or once the allocated budget has run out.

#### 7. Consideration and selection criteria

7.1 The candidate’s original affiliate or program committee shall implement the screening process based on the eligibility requirements in Clause 3 of this Announcement.

7.2 The university shall select a qualified candidate according to this Announcement, application documents and study plan. If a candidate’s application documents are incomplete, they will not be considered for the Scholarship.

#### 8. Terms and conditions

8.1 The grantee may request partial funding from other sources as well (but not full scholarship).

8.2 If the grantee has been accepted to study in the 2<sup>nd</sup> semester of the academic Year 2024, the grantee will receive a grant for one more semester (1<sup>st</sup> semester of the academic year 2026).

8.3 The grantee must complete the Agreement for the Living Allowance Scholarship 2024 as required, submitting three (3) copies with a 'Revenue Department' stamp.

8.4 The university will disburse grant to the grantee starting from the date the semester begins. The candidate's original affiliate must pay the grantee on a monthly basis and retain the monthly expense receipts or payment documentation as evidence for the university and other relevant agencies to verify.

8.5 If the grantee arrives in Thailand **after** the semester has already begun, the university will transfer the grant to the grantee on the day they arrive in Thailand. The university reserves the right to deduct a percentage of the scholarship calculated by multiplying the number of days that the grantee has missed by the value of the Scholarship per day. The number of days to be deducted from the Scholarship will be determined by the arrival date stamp in the grantee's passport.

8.6 If the grantee attends regular classes or online courses or performs data collection for research or conference or seminars or internship while he/she is residing in Thailand, the university will transfer the grant to the original affiliate for each academic year (by the announcement of the Faculty of Graduate Studies or Program) in order to manage the grant allocation to the grantee on a monthly basis.

8.7 If the grantee attends regular online courses or performs data Collection for research or conference or seminars or internship overseas or travels back to his/her own country, the grantee will not receive the Scholarship for time spent outside of Thailand. The original affiliate will begin to transfer the grant to the grantee again on the day of arrival back in Thailand. The university reserves the right to deduct a percentage of the Scholarship calculated by multiplying the number of days that the grantee has missed by the value of the Scholarship per day. The number of days to be deducted from the Scholarship will be determined by the arrival date stamp in the grantee's passport. In case that the university has transferred the grant to the grantee, the grantee's original affiliate must reimburse the remaining amount of the Scholarship to the University.

8.8 If the grantee travels back to his/her own country more than 2 weeks, the grantee will not receive the scholarship for time spent outside of Thailand. The original affiliate will begin to transfer the grant to the grantee again on the day of arrival back in Thailand. The university reserves the right to deduct a percentage of the Scholarship calculated by multiplying the number of days that the grantee has missed by the value of the Scholarship per day. The number of days to be deducted from the Scholarship will be determined by the arrival date stamp in the grantee's passport. In case that the university has transferred the grant to the grantee, the grantee's original affiliate must reimburse the remaining amount of the Scholarship to the university.

8.9 If the grantee is unable to complete his/her study or terminates as stated in Clause 2, the university will cancel the Scholarship immediately. In case the university has transferred the grant to the original affiliate, the original affiliate must reimburse the remaining amount of the Scholarship to the university, which will then be allocated to other candidates.

8.10 If the grantee exceeds the agreed study plan (2 years Scholarship Period), the granting of the Scholarship shall immediately end.

8.11 The original affiliate must ensure that the grantee completes his/her studies on time and submit the copy of the official transcript of the grantee's to the university within sixty (60) days after the end of each semester. If the original affiliate does not submit these reports, the university have the right to delay the following disbursement of the Scholarship.

## 9. The Scholarship disbursement

9.1 The Scholarship stated in this Announcement must be disbursed from the University's income according to the 'Mahidol University Regulation on Budget and Financial Administration B.E.2551' and its revision.

9.2 The head of the grantee's original affiliate must send a request Letter, on academic year basis, with the grantee list and the Agreement for the Living Allowance Scholarship in three (3) copies with the "Revenue Department" stamps to the International Relation Division, Mahidol University.

- First submission: For the academic year 2024
- Second submission: For the academic year 2025

10. The President of Mahidol University is in a position of authority over this Announcement. In the event of any dispute, the judgment of the President shall be final.

Announced on 24 October 2024

(Professor Piyamitr Sritara, MD, FRCP)  
President of Mahidol University