Mahidol Sussex Seed Fund Application Round Two

Please refer to the **Programme Specification** for this initiative before completing an application. It is strongly recommended that colleagues speak to the Fund Manager of their institution in advance of applying. If you have questions about the fund, including costings, please contact the Global Partnerships Office at Sussex, or the Global Partnerships Division at Mahidol University.

Applicants should bear in mind the need to write for a panel comprising of non-specialists in their field.

1.0 Application summary		
Principal Applicants	Sussex:	Mahidol:
Email address		
Other participants (if relevant)	Sussex:	Mahidol:
Project title		
Project summary		
Start date (approx.)		
End date (approx.)	Activity and related accounting for each institution's funds must be completed within 12 months of the start date.	
All applicants are requested to append their Curriculum Vitae (no more than 2 pages) along with a Research Opportunity and Performance Evidence Statement (minimum of 1 page) to the application to demonstrate how the applicant's expertise and track record are appropriate for the project. *Research Opportunity* *Research opportunity encompasses all research activities that have contributed to and influenced the development of a researcher's career. Research activities should provide context for performance evidence and focus on quality and impact relative to career stage and discipline expectations. It also incorporates any significant interruptions relating to career and/or life experiences, which have affected a researcher's capacity, productivity, or contribution.* *Performance Evidence* *Performance evidence should be presented in the context of sector and discipline expectations, and demonstrate research quality, contributions to the research field and to the research sector. It incorporates all research activities, outputs and achievements evaluated in the context of research impact, as appropriate to each discipline, and research opportunity.*		

2.0 Project description and methodology
Please provide an overview and rationale of the proposed activity to be undertaken during this project specifying: - *who would be involved, timeframes, background, including any previous visits / communication; and how the proposal supports the strategic priorities of the School, University, or research grouping.*   - *How the application meets the review criteria listed in the specification.*   *(1,000 words maximum)*

3.0 Anticipated outcomes, deliverables, and potential impact

Please describe the anticipated outcomes from the activity. Please be as specific as possible – information in this section will be used to measure the success of the activity if the application is successful. If more than one external funding opportunity is targeted, please explain how the proposal will be adapted for each funder to meet different funder priorities and remits.

4.0 Project IP, Background IP, and future use of project data and findings

Please note that successful applicants will be required to sign a Seed Grant Collaboration Agreement before commencing any work.

Please select relevant items on the checklist below:

Will the Project generate new IP? ☐

Are there concerns over the use of background IP? ☐

Is there a need for Ethics or Biosafety approval and will approval be in place by the expected start date? ☐

Is there Commercial Potential? ☐

Are there any Special Conditions? ☐

Please provide more details in the box below:

5.1 Funds requested

*Please refer to the **Programme Specification** for this initiative which lists costs that Sussex and Mahidol will fund. Each university will provide its own main applicant with awarded funds.*

Successful applications will be awarded 50:50 funding from Sussex and Mahidol.
- *Funds will be awarded in December 2024 and must be spent by December 2025*
- *Applications must include how the budget allocation will be split between collaborators and each institution's respective financial year.*
- *Each institution's funds must be spent within the agreed timeline of the project (maximum 12 months from award of funds).*

- *If bidding for Research Assistants at Sussex, applicants should indicate clearly what their work would include, and this should be costed by the relevant finance business partner to ensure the project is properly costed at under £10,000.*
- *At Mahidol University, funds allocated to the Travel category must not exceed 25%.*
  (Please note that funds may not be used to support an applicant's salary, or to replace the salary or scholarship of any assistant or student already receiving funding from another source.)

Funds Requested	Activity and description	Requested funds from Sussex	Requested funds from Mahidol	Total amount
Personnel (e.g. Research Assistants)				£
				£
Equipment (hardware & software items)				£
				£
Maintenance (equipment costings)				£
				£
Procurement (e.g. consumables & products to be purchased)				£
				£
Travel (airfares, accommodation & living expenses - listed separately)				£
				£
Other				£
	Total funds requested	**£**	**£**	**£**

5.2 Budget Justification
The justification of the budget must align to the above itemised budget (maximum 2 pages).

6.0 Support from Head of School / Divisional Director
Principal Applicants to provide a short statement of support from their Centre Director at Sussex/Head of Department at Mahidol to submit with application.

Applicants should discuss the timing of the proposed project and any cover for normal working duties with their line manager in advance of an application.

Signature of Centre Director: **Date:**

Signature of Head of Department: **Date:**

7.0 Support from joint Principal Applicant

Please provide a short statement of support from the joint Principal Applicant from the other institution (e.g. Mahidol Principal Applicants to provide a short statement of support to the Sussex Principal Applicant and vice versa)

8.0 Acceptance of terms

The Principal Applicants acknowledge that should they be successful in their application; they will be accepting their responsibility to ensure that all required due diligence checks are followed and that any relevant ethical approvals are received before any work begins. Applicants also agree to spend any awarded funds within 12 months of the project start date and to sign the Seed Grant Collaboration Agreement before commencing.

Signature of Principal Applicant Sussex: **Date:**

Signature of Principal Applicant Mahidol: **Date:**

> **Please submit this form to**
> Applications from Sussex: Louise Turton, Global Partnerships Manager,
> L.A.Turton@sussex.ac.uk
> or
> Applications from Mahidol: Wanpimon Senapadpakorn, Director of International
> Relations Division, opinter@mahidol.ac.th