

Translation Version



Mahidol University's Announcement Scholarship for Cotutelle & Joint Ph.D. Program 2023

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To encourage and support Ph.D. students to develop themselves, obtain greater knowledge, strengthen their abilities, gain experience in both academic and research domains, and apply the acquired knowledge and experience to their future career, thereby establishing an effective and long-lasting network for the University,

In accordance with Article 22.4 and 23 of Announcement of Mahidol University regarding Criteria and Methods to Receive, Maintain, Disburse, Pay, and Control Money B.E. 2551 (2008), and its amendments, which were issued under Clause 38 of Mahidol University Regulation regarding Budget and Financial Management, B.E. 2551 (2008) and its amendments, the President has announced as follows:

Clause 1 In this announcement,

“University” refers to Mahidol University;

“Scholarship” refers to scholarship for Cotutelle & Joint Ph.D. Program 2023;

“Partner University” refers to a university outside of Thailand that collaborates with Mahidol University to organize the Cotutelle & Joint Ph.D. Program and provides co-supervisors from their institution to offer research consultation to Ph.D. students from Mahidol University who enroll in the Cotutelle & Joint Ph.D. Program.

Clause 2 Scholarship Term and Provision

The University will award a Scholarship of not more than 200,000 baht per Scholarship grantee to cover the cost of their expedition to conduct research at the Partner University for the time frame specified in the Cotutelle Individual Agreement/Schedule. The University will provide a Scholarship for the following items:

2.1 Economy-class flight tickets for 1 round trip from Thailand and from the Partner University's country, as paid;

2.2 Expenses incurred in obtaining a visa to visit the country of the Partner University, as paid;

- 2.3 Cost of travel insurance, as paid;
- 2.4 Student services and amenities fee at the Partner University, as paid;
- 2.5 Cost of accommodation abroad, paid at a flat rate of 8,000 baht per month during the course of the Scholarship award, but for not longer than 12 months;
- 2.6 Cost of health insurance, as paid;
- 2.7 Other education-related costs, including those for textbooks and equipment, as paid.

However, any items listed in the first paragraph for which the Scholarship grantee has already received from the Partner University will not be covered by the University's Scholarship, even if the Partner University provides financial support for a lesser amount than stated in this announcement.

Clause 3 Candidate's Eligibility

- 3.1 The candidate is a Mahidol University student currently enrolled in a Ph.D. program;
- 3.2 The candidate has good English communication skills and meets the standards outlined in the Cotutelle Agreement of the Partner University;
- 3.3 The candidate has already completed their Cotutelle Individual Agreement/ Schedule or has received a letter of acceptance to enroll in the Cotutelle program with a clearly outlined time frame for conducting research at the Partner University;
- 3.4 The candidate has a Certificate of Student Status from their department of affiliation, which includes the anticipated year of graduation;
- 3.5 The candidate is able to participate throughout the course of the program;
- 3.6 The candidate is able to participate in additional learning and knowledge exchange activities at Mahidol University in order to share their experience with other University students.

Clause 4 Scholarship Application and Selection Procedures

4.1 An applicant for the Scholarship must submit an application form to the head of their affiliation through their International Relations Unit **or** the responsible unit for international relations in their affiliation **at least 9 weeks before the applicant's date of departure**, along with the following application documents:

- (1) A completed Scholarship application form for the Cotutelle & Joint Ph.D. Program, together with a 1-inch photo. The application form for the **IR - Cotutelle**

Scholarship is available for download at <https://op.mahidol.ac.th/ir/mu-scholarships/>, under the “Other Opportunities (Scholarships)” section;

(2) A letter of acceptance for program enrollment as per 3.3;

(3) A Certificate of Student Status from the applicant’s department of affiliation, which includes the anticipated year of graduation;

(4) An estimated spending plan over the course of the research at the Partner University; and

(5) A study plan at the Partner University.

4.2 A department of affiliation shall choose a qualified candidate who meets the requirements outlined in this announcement while taking into account the following factors:

(1) The candidate has academic and research competence;

(2) The candidate is a responsible person who can care for themselves, is well suited to interacting with others, and possesses the skills to solve problems on the spot; and

(3) The candidate is aware of their responsibility to maintain and promote the University’s image as a representative of Mahidol University.

4.3 After the department of affiliation has completed its review, it shall submit a list of applicants who have been assessed in accordance with Clause 4.2, along with the documents in 4.1, to the International Relations Division, Office of the President, at least 9 weeks before the applicant’s date of departure.

4.4 The University reviews and selects qualified candidates from the department of affiliation’s list by taking into account the criteria outlined in this announcement. Results of the Scholarship grantees selection will be announced on Mahidol’s intranet. The department of affiliation shall also be informed of the results via an official letter from the International Relations Division, Mahidol University.

Clause 5 Requirements for the Grantee

5.1 The Scholarship grantee must produce 3 copies of the Scholarship Agreement in the format required by the University, each affixed with a 1-baht stamp duty, within the time frame specified by the University before departure.

5.2 The Scholarship grantee must submit a transcript, a progress report of their dissertation, and an expenditure report to the International Relations Division of Mahidol University **within 45 days following the end of the Scholarship Agreement term.**

5.3 The department of affiliation must return any remaining grants to the University **within 45 days following the end of the Scholarship Agreement term.**

5.4 In the event that any changes are made to the expedition schedule for conducting research at the Partner University, the Scholarship grantee must submit a letter requesting approval to alter their departure date, as well as a document outlining the change in the duration of research participation at the Partner University, along with reasons for the alteration, to the University (International Relations Division, Office of the President) through their affiliation at least 15 working days before departure. The request must also be approved by the University before the date of departure.

5.5 In the event of any circumstance beyond the Scholarship grantee's control that prevents them from undertaking an expedition to conduct research at the Partner University, the Scholarship grantee must submit a letter to the University (International Relations Division, Office of the President) through their affiliation requesting that the Scholarship award be terminated and explaining the reasons for their inability to fulfill the terms of the Scholarship award. The scholarship grantee is required to return all or a portion of the grants they have received, as determined by the University, within the defined time frame and fulfill any other requirements specified by the University. Additionally, the grantee's affiliated department must return to the University any grants that have not yet been transferred to the scholarship grantee.

5.6 If the Scholarship grantee fails to comply with the terms outlined in this announcement or in the scholarship agreement, he/she is required to return all or a portion of the grants they have received, as determined by the University, within the defined time frame and fulfill any other requirements specified by the University. Additionally, the grantee's affiliated department must also return to the University any grants that have not yet been transferred to the scholarship grantee, along with an explanation for this occurrence.

5.7 If the Scholarship grantee wishes to waive their right to the scholarship award, they must notify the University in writing and return all or a portion of the grants they have received, as the University sees fit, within the specified time frame. The grantee must also perform any other actions that the University specifies. Additionally, the department of affiliation must return to the University any grants that have not been transferred to the scholarship grantee.

5.8 The department must keep proof of expenditure as listed in Clause 2 for the University to review.

5.9 The Scholarship grantee must return to Thailand at the end of the time period specified in the Scholarship Agreement. The Scholarship grantee must notify the University in writing of any changes to the expedition schedule at least 30 (thirty) days before the date on which the time frame specified in the Scholarship Agreement ends. The University will not provide financial support for expenses that exceed the amounts specified in this announcement and in the Scholarship Agreement.

5.10 Any intellectual property rights and ownership of any work produced as a result of a Scholarship award are under the University's rules and regulations.

Clause 6 Methods of Scholarship Disbursement

6.1 The department of affiliation is required by the University to disburse funds to the Scholarship grantee. To request Scholarship disbursement, the Scholarship grantee's department of affiliation must submit a letter requesting approval of a Scholarship disbursement, along with the announcement of the list of Scholarship grantees, an estimated spending plan, and 3 copies of the Scholarship Agreement signed by the Scholarship grantee, to Mahidol University (International Relations Division, Office of the President) within 6 weeks before the Scholarship grantee's date of departure.

6.2 After receiving payment from the University, the department of affiliation shall proceed as follows:

(1) The department of affiliation shall disburse the expenses listed in Clause 2 to the Scholarship grantee, and the Scholarship grantee must request payment in accordance with the proof of the actual amount paid;

(2) The department of affiliation shall disburse the cost of accommodation at a flat rate of 8,000 baht per month during the course of the Scholarship award, but for not longer than 12 months, and the Scholarship grantee must sign a receipt of payment in the form provided by their affiliation or the University, with a photocopy of their identification card enclosed.

6.3 If the term of the scholarship award expires, or if the University suspends or terminates the Scholarship Agreement, the scholarship grantee and the affiliated department must return any remaining grants to the University.

Clause 7 The disbursement of Scholarship under this announcement shall be subtracted from university income in accordance with Mahidol University Regulation regarding Budget and Financial Management, B.E. 2551 (2008) and its amendments.

Clause 8 According to any problems arising as to the implementation of this Announcement, the President is the judge and the decision of the President shall be final.

This announcement shall come into effect from today onward.

Announced on March 2023

(Professor Banchong Mahaisavariya, MD)
President of Mahidol University