

RECORD OF PROCESSING ACTIVITY
International Relations Division, Mahidol University

According to Mahidol University Announcement Re: Personal Data Protection Policy B.E.2563 (2020), Mahidol University (the University) will be the ‘Data Controller’ of your personal data processed to facilitate, administer, and manage your time as a student with the University. This privacy notice will explain how the University will process your personal data.

Legal basis for processing your personal data

Since we are a public university under the Ministry of Higher Education, Science, Research and Innovation, we must have a legal basis for the processing of all personal and special categories data, the “Mahidol University Announcement Re: Personal data Protection Policy B.E.2563 (2020)”.

Data Controller's Contact

Name of Data Controller	International Relations Division, Mahidol University (MUIR Division)
Address	The 4 th floor, Office of the President building 999 Phuttamonthon 4 Road, Salaya, Nakhon Pathom 73170 Thailand
Mahidol University Committee	
DPO (Data Protection Officer)	Asst. Prof. Dr. Pornchai chanyagorn Program Lecturer at Faculty of Engineering Email: privacy@mahidol.ac.th
Data Owner of International Relations Division	Assoc. Prof. Nopraenue Sajjarax Dhirathiti Vice President for International Relations and Corporate Communication Email: nopraenue.dhi@mahidol.ac.th
Personal Data Protection Committee of International Relations Division	
Chairman of Personal Data Protection Committee	Ms. Wanpimon Senapadpakorn Director of International Relations Division Tel. 66 (0) 2849-6230 Email: wanpimon.sen@mahidol.ac.th
Vice-Chairman of Personal Data Protection Committee	Ms. Wattanee Chamnankit International Relations Officer Tel. 66 (0) 2849-6231 Email: wattanee.cha@mahidol.ac.th
Personal Data Protection Committee in Human Resource	Ms. Thanaporn Sunliang Educator Tel. 66 (0) 2849-6236 Email: thanaporn.sul@mahidol.ac.th
Personal Data Protection Committee in Information technology and website	Ms. Wallipa Podaeng International Relations Officer Tel. 02-849-6236 Email: wallipa.pod@mahidol.ac.th

Your rights

Please note that the ability to exercise these rights will vary and depend on the legal basis on which the processing is being carried out. Under data protection legislation and as a student of the University, you have a right to:

- (1) Access to and obtain a copy of the personal data related to you which is under the responsibility of the University or to request the disclosure of the acquisition of the personal data obtained without your consent.
- (2) Receive the personal data related to you. In this case, the University shall arrange such data in a readable or commonly used format with automatic tools or equipment, and such format can be used or disclosed for personal data through automated means. Additionally, the right to request the University to send or transfer the personal data in such format to another data controller, if it can be done by the automated means, and the right to directly obtain the personal data in such format transferred by the University to another data controller except where it is technically infeasible.
- (3) Object to the collection, use, and disclosure of your personal data.
- (4) Request the University to erase, destroy or anonymize the personal data so that it can no longer be used to identify the data subject.
- (5) Request the University to restrict the use of personal data.
- (6) Request the University to keep your personal data accurate, up-to-date, and complete without misleading.

**Please see the University's webpages for further information on your rights
as a data subject: <https://privacy.mahidol.ac.th/>**

**If you wish to access your information or exercise any of these rights,
please contact: privacy@mahidol.ac.th and opinter@mahidol.ac.th**

RECORD OF PROCESSING ACTIVITY

International Relations Division, Mahidol University

- Group of the Data Processing Activity**

Group 1	Group 2	Group 3	Group 4	Group 5	Group 6	Group 7
Contact Person	Official Executive and Staff Trips	Student and Staff Inbound Mobility	Student and Staff Outbound Mobility	International Scholarships	International Academic Activity and In-house training (Organized by MU)	IR Recruitments (Manage by IR under HR Policy)
Internal Contacts	Executive Visits	MUSAIS (Non-Credit)	Student Exchange (Credit-bearing/Non-credit)	Inbound Scholarships	Training Programs	Staff Recruitments
External Contacts	International Exhibition, Seminar, Workshop and Conference	International Activities (Tailor-made, Summer Program, Competitions, Academic Forum, Conference and Seminar, Symposium)	International Activities (Tailor-made, Summer Program, Competitions, Academic Forum, Conference and Seminar, Symposium)	Outbound Scholarships	Language Course	Student Assistant Recruitment/Liaison students
	International Training Programs	Student Exchange (Credit-bearing)	Staff Exchange	Other Scholarships	International Conference/Seminar/Workshop/Symposium	
		International Staff Training Programs (Work attachment, Supportive Staff Training and Academic Staff Training)	International Staff Training Programs (Work attachment, Supportive Staff Training and Academic Staff Training)			

Group of Data	Sub-Group of Data	MUIR Data Processing Activity	Collected Data (*is Sensitive Data)	The purpose of procession that data	Lawful basis	Retention	Data Subject	Data Controller	Privacy Notice
Group 1 - Contact Person									
Group 1 ----- Contact Person	Internal Contacts	<ul style="list-style-type: none"> - MUIR Networks - Faculty/Institute/ College - MU Organization - Student Assistants 	<ul style="list-style-type: none"> - Name - Position - Academic Position - Telephone number - Fax number - Email address - Organization Address - Images 	<ul style="list-style-type: none"> - To manage the collaboration of the University - To communicate with staff or student - To promote the news and events of the University - To appointment for meeting and inform the policy for work 	Legitimate Interests	5 Years	MU Student and Staff	MUIR Officer	<input checked="" type="checkbox"/> Eng <input checked="" type="checkbox"/> Thai Note: <ul style="list-style-type: none"> • Email Notice • Face to Face
	External Contacts	<ul style="list-style-type: none"> - Partner Organization - University Networks - University Rankings Organization - Outsources 					Partner of MU		
Group of Data	Sub-Group of Data	MUIR Data Processing Activity	Collected Data (*is Sensitive Data)	The purpose of procession that data	Lawful basis	Retention	Data Subject	Data Controller	Privacy Notice
Group 2 - Official Executive and Staff Trips									
Group 2 ----- Official Executive and Staff Trips	Executive Visits	Visit MU Partner Organization Abroad	<ul style="list-style-type: none"> - Name-Lastname - Date of birth - Gender - ID Card Number - Passport Number - MU Staff ID - Position - Visa/ Copy of passport - Travel and Health Insurance - Nationality - Health and Disability information* - Religious beliefs* - Dietary Restriction - Academic Position - Research Performance 	<ul style="list-style-type: none"> - To identify you and to communicate with you - To help you manage your health while you are with us at-abroad - To facilitate and manage executive and staff trip - To prepare the accommodation and vehicles when you travel abroad - To promote our educational activities (group photo/activities) - For the official approval to work abroad - For budget management 	<ul style="list-style-type: none"> - Legitimate Interests - Legal obligations - Contractual Basis - Vital Interests 	10 Years	MU Executive and Staff	MUIR Officer (Only owner Project)	<input checked="" type="checkbox"/> Eng <input type="checkbox"/> Thai Note: <ul style="list-style-type: none"> • Email Notice • Face to Face
	International Exhibition, Seminar, Workshop and Conference	<ul style="list-style-type: none"> - APAIE - NAFSA - EAIE - QS APPLE - QS Seminar - THE Summit - Networks Conference (AUN, ASAIHL, SATU, etc.,) 							
	International Training Programs	Executive Training at Partner University	<ul style="list-style-type: none"> - Field of expertise - Original affiliation - CV/Resume - Telephone number - Email address/Address - Financial Documents - Credit Card Number - Images /Photos/Video - COVID-19 Vaccine Certificate - Presentation - Car Registration 						

Group of Data	Sub-Group of Data	MUIR Data Processing Activity	Collected Data (*is Sensitive Data)	The purpose of procession that data	Lawful basis	Retention	Data Subject	Data Controller	Privacy Notice
Group 3 - Student and Staff Inbound Mobility									
Group 3 ----- Student and Staff Inbound Mobility	MUSAIS (Non-Credit)	- Shot-term Student - Short-term Staff - Visiting Student - Visiting Staff	- Name - Date of birth - Gender - Passport Number - Copy of Passport - Nationality - Health and Disability information * - Religious beliefs* - Dietary Restriction - Position - Academic Position - Academic Achievement - Employment History - Field of expertise - Original affiliation - Research Performance	- To identify you and to communicate with you - For Education, Research, Academic Services and Extra Curricular management - To help you manage your health while you are with us - To facilitate and manage the student and staff experience at MU - To offer you the most appropriate courses	- Legitimate Interests - Legal obligation - Contractual Basis - Consent - Vital interests	5 Years	Inbound Student and Staff	MUSAIS Team	<input checked="" type="checkbox"/> Eng <input type="checkbox"/> Thai Note: • Privacy Notice • Email Notice • Face to Face
	International Activities	- Tailor-made and Summer Program - Student and Staff Competitions - Academic Forum - Student Conference/Seminar - Education Fair - Symposium	- Transcripts - CV/Resume - Telephone number - Email address - Addresses - Emergency Contact - Car Registration - Travel Insurance - Health Insurance - VISA / Work Permit - COVID-19 Vaccine Certificate	- To manage your progress while studying with us - To promote our educational activities (group photo/activities) - For the approval of the MU scholarship - For scholarship/budget management		5-10 Years (10 years for the activities organized by the IR Division)	Inbound Student	MUIR & IAO Officer (Only owner project)	
	Student Exchange (Credit-bearing)	Exchange at MU Faculty/College/Institute	- Exam Results - Educational Records - Images /Photos/Video - CCTV footages			5 Years	Exchange Student from Partner University	MUIR Officer (Region Team)	
	International Staff Training Programs	- Work attachment - Supportive Staff Training - Academic Staff Training				10 Years	Inbound Student and Staff	MUIR & IAO Officer (Only owner project)	

Group of Data	Sub-Group of Data	MUIR Data Processing Activity	Collected Data (*is Sensitive Data)	The purpose of procession that data	Lawful basis	Retention	Data Subject	Data Controller	Privacy Notice
Group 4 - Student & Staff Outbound Mobility									
Group 4 ----- Student & Staff Outbound Mobility	Student Exchange (Non-Credit/Credit-bearing)	- Short-term /long-term Student - Exchange program with the partner university	- Name - Date of birth - Gender - ID Card Number - Passport Number - MU Student ID - MU Staff ID - Copy of passport - Nationality - Health and Disability information * - Religious beliefs* - Dietary Restriction - Position - Academic Position - Research Performance - Academic Achievement	- To identify you and to communicate with you - For Education, Research, Academic Services and Extra Curricular management - To help you manage your health while you are with us - To facilitate and manage the student and staff experience at MU - To offer you the most appropriate courses	- Legitimate Interests - Legal obligations - Contractual Basis - Vital Interests - Consent	5 Years	MU Student	MUIR Officer (Only owner project)	<input checked="" type="checkbox"/> Eng <input type="checkbox"/> Thai Note: • Privacy Notice • Email Notice • Face to Face
	International Activities	- Tailor-made and Summer Program - Student and Staff Competitions - Academic Forum - Student Conference/Seminar - Education Fair - Symposium	- Employment History - Transcripts - CV/Resume - Telephone number - Email address - Addresses - Emergency Contact - Travel Insurance - Health Insurance - COVID-19 Vaccine Certificate - Images /Photos/Video - Amount of scholarship - Contracts - Financial Document - Parental Consent form - Original affiliation	- To manage your progress while studying with us - To promote our educational activities (group photo/activities) - For the approval of the MU scholarship - For scholarship/budget management	5-10 Years (10 years for the activities organized by the IR Division)	5 Years			
	Staff Exchange	- Short-term/long-term staff exchange			10 Years				
	International Staff Training Programs	- Work attachment - Supportive Staff Training - Academic Staff Training							

Group of Data	Sub-Group of Data	MUIR Data Processing Activity	Collected Data (*is Sensitive Data)	The purpose of procession that data	Lawful basis	Retention	Data Subject	Data Controller	Privacy Notice
Group 5 - International Scholarships									
Group 5 ----- International Scholarships	Inbound Scholarships	<ul style="list-style-type: none"> - Postdoc - Visiting Scholar - Adjunct Professor - Living Allowance - Accommodation for Staff and Student - Online Internship 	<ul style="list-style-type: none"> - Name - Date of birth - Gender - ID Card Number - Passport Number - MU Student ID - MU Staff ID - Nationality - Health and Disability information* - Religious beliefs* - Dietary Restriction - Position 	<ul style="list-style-type: none"> - To identify you and to communicate with you - For Education, Research, Academic Services and Extra Curricular management - To help you manage your health while you are with us - To facilitate and manage the student and staff experience at MU 	<ul style="list-style-type: none"> - Legitimate Interests - Legal obligation - Contractual Basis - Vital Interests - Consent 	10 Years	MU Student and Staff	MUIR Officer <small>(Only owner project)</small>	<input checked="" type="checkbox"/> Eng <input type="checkbox"/> Thai Note: <ul style="list-style-type: none"> • Email Notice • Form
	Outbound Scholarships	<ul style="list-style-type: none"> - Undergraduate - Postgraduate - Franco-Thai - AUN-ACTS - MU – Liverpool - Academic and Supportive Staff - MU Back-Pack 	<ul style="list-style-type: none"> - Academic Position - Research Performance - Academic Achievement - Field of expertise - Employment History - Transcripts - CV/Resume - Project Proposal - Phone number - Email address - Addresses - Emergency Contact - Publications - Financial Documents - Amount of scholarship - Contracts - Scholarship Contract - Parental Consent form - Original affiliation - Images /Photos/Video 	<ul style="list-style-type: none"> - To offer you the most appropriate courses - To manage your progress while studying with us - To promote our educational activities (group photo/activities) - For the approval of the MU scholarship - For scholarship/budget management 					
	Other Scholarships	<ul style="list-style-type: none"> - Joint Units - MU-MQ Seed-Grants Funding - MUPI (SATU) Scholarship - International Seminar and Conference Scholarship 							

Group of Data	Sub-Group of Data	MUIR Data Processing Activity	Collected Data (*is Sensitive Data)	The purpose of procession that data	Lawful basis	Retention	Data Subject	Data Controller	Privacy Notice
Group 7 IR Recruitments									
Group 7 ----- IR Recruitments	Staff Recruitment	<ul style="list-style-type: none"> - IR Staff - IAO Staff - Part-time Staff 	<ul style="list-style-type: none"> - Name - Date of birth - Gender - ID Card Number - Passport Number - Nationality - Health and Disability information* - Religious beliefs* - Academic Position - Academic Background - Research Performance - Academic Achievement - Field of expertise - Employment History - Transcripts - CV/Resume - Phone number - Email address - Addresses - Criminal Record - COVID-19 Vaccine Certificate - Images - CCTV footages 	<ul style="list-style-type: none"> - To identify you & to communicate with you - To coordinate with HR on the Recruitment Process - For the interview process - To verify your qualification 	<ul style="list-style-type: none"> - Legitimate Interests - Legal obligations - Vital Interests 	5 Years	General Person	MUIR Officer (Only owner project)	<input type="checkbox"/> Eng <input checked="" type="checkbox"/> Thai Note: <ul style="list-style-type: none"> • Email Notice • Form • Face to Face • Use Privacy Notice from HR Division
	Student Assistant Recruitment /Liaison students	<ul style="list-style-type: none"> - MUIR Ambassador - Junior Coordinators - Student Internship 					MU Student		

Data Flow and PDPA Guideline

Group 1 Contact Person

Group of Data	Sub-Group of Data	MUIR Data Processing Activity	Collected Data	Data Subject	Data Controller
Group 1 ----- Contact Person	Internal Contacts	<ul style="list-style-type: none"> - MUIR Networks - Faculty/Institute/ College - MU Organization - Student Assistants 	<ul style="list-style-type: none"> - Name – Last name - Lastname - Position - Academic Position - Phone number - Fax number 	MU Student and Staff	MUIR Officer
	External Contacts	<ul style="list-style-type: none"> - Partner Organization - University Networks - University Rankings Organization - Outsources 	<ul style="list-style-type: none"> - Email address - Organization Address - Images 	Partner of MU	

Data collection and data processing

We will collect and process the following information about the contact person with the International Relations Officer to manage the collaboration communication and promote the news and events of the University.

When the end of the period to retain your data, we will delete your personal information on all our email lists on Outlook System and the document files on the computer and cloud. You can request to cancel the consent at any time by contacting opinter@mahidol.ac.th.

Your personal data, the purpose of processing data and lawful bases for processing data

The data or type of data we process	The purpose of the procession of that data	Lawful basis
<ul style="list-style-type: none"> - Name - Position - Academic Position - Phone number - Fax number - Email address - Organization Address - Images 	<ul style="list-style-type: none"> - To manage the collaboration of the University - To communicate with staff or student - To promote the news and events of the University - To appointment for meeting and inform the policy for work 	Legitimate Interests

Retentions

We will keep your data for a maximum of 5 years in order to keep records.

Information sources

We will obtain your data directly from you through the communication process.

Keeping your personal data safe

We will keep your data safe by using the username and password to access your data on the storage system. We only permit the members of the International Relations Division can access your data. If we need to keep your sensitive data, we will use the consent form or directly contact you to request your permission.

Privacy Notice on Email

We will indicate the Email Privacy Notice at the end of the contact person's letter as follows:

English Language

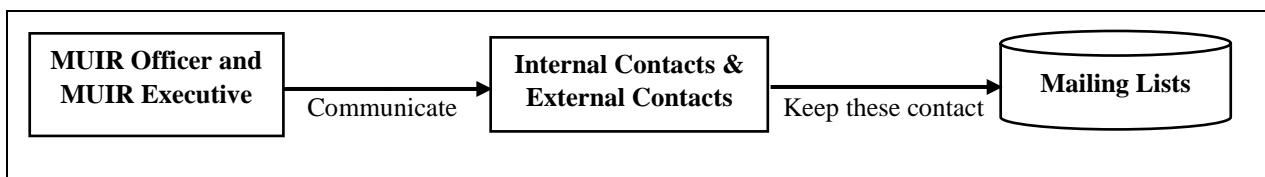
We will collect your contact information as the contact person throughout our collaboration or activity period to comply with the PDPA regulations. Please note that your name, position, academic position, telephone number, fax number, email address, and the organization address will be collected in our contact list to manage our collaborations or activities and promote educational activities or events and news of Mahidol University. You can request to cancel your consent at any time by contacting: opinter@mahidol.ac.th

Thai language

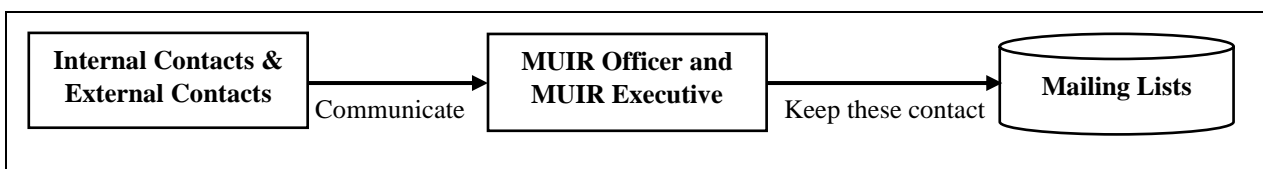
สำหรับการคุ้มครองข้อมูลส่วนบุคคล เราจะรวบรวมข้อมูลติดต่อของท่าน ได้แก่ ชื่อ-นามสกุล ตำแหน่ง ตำแหน่งทางวิชาการ หมายเลขโทรศัพท์ หมายเลขโทรสาร อีเมลและที่อยู่สถานที่ทำงาน ในรายการอีเมลผู้ติดต่อของเรา เพื่อใช้ในการติดต่อประสานงาน พร้อมทั้งการประชาสัมพันธ์ข่าวสารและกิจกรรมด้านต่าง ๆ ของมหาวิทยาลัยมหิดล หากท่านมีความประสงค์เพิกถอนความยินยอม สามารถติดต่อได้โดยตรงที่อีเมล opinter@mahidol.ac.th

Data Flow

Flow 1: MUIR ⇔ Internal Contacts / External Contacts



Flow 2: Internal Contacts / External Contacts ⇔ MUIR



Group 2 - Official Executive and Staff Visit

Group of Data	Sub-Group of Data	MUIR Data Processing Activity	Collected Data (*Sensitive Data)	Data Subject	Data Controller
Group 2 ----- Official Executive and Staff Visit	Executive Visits	Visit MU Partner University/Organization Abroad	- Name – Last name - Date of birth - Gender - ID Card Number - Passport Number - MU Staff ID - Visa/ Copy of passport - Travel and Health Insurance - Nationality - Health and Disability information* - Religious beliefs* - Dietary Restriction	MU Executive and Staff	MUIR Officer (Only owner Project)
	International Exhibition, Seminar, Workshop and Conference	- APAIE - NAFSA - EAIE - QS APPLE - QS Seminar - THE Summit - Networks Conference (AUN, ASAIHL, SATU, etc.,)	- Position - Academic Position - Research Performance - Field of expertise - Original affiliation - CV/Resume - Telephone number - Email address - Addresses - Financial Documents - Credit Card Number - Images /Photos/Video - COVID-19 Vaccine Certificate - Presentation - Car Registration		
	International Training Programs	Executive Training at Partner University/Organization			

Data collection and data processing

We will collect and process the following information about you upon your participation in the official executive and staff visit both before and after the trip is complete as the representative of Mahidol University. To prepare the budget management process, registration process, and reservation of flight tickets, vehicles, and hotels to facilitate you on the trip.

When the period for retaining your data expires, we will delete your personal information on all our platforms. Please note that we need to maintain the best interest of Mahidol University because you participated in the trip as a representative of Mahidol University. Accordingly, you will not be able to withdraw your consent during the trips.

The data or type of data we process	The purpose of processing that data	The lawful bases for processing this data
<ul style="list-style-type: none"> - Your name, date of birth, gender, academic position, addresses, nationality, identification number, passport number, MU Staff ID, email addresses, telephone numbers, original affiliation, car registration, credit card number, and financial documents 	<ul style="list-style-type: none"> To identify you and to communicate with you To coordinate with the partner University/organization in the registration process To facilitate and manage the staff experience at/outside Mahidol University To prepare for the budget and facilitation of the trip process such as flight, vehicle and hotel reservation 	<ul style="list-style-type: none"> - Fulfilment of a contract with you - Legitimate interests - Compliance with a legal obligation
<ul style="list-style-type: none"> - Your educational background, academic achievement, research performance, the field of expertise, presentation, and CV/Resume 	<ul style="list-style-type: none"> To coordinate with the organizer/partner university 	<ul style="list-style-type: none"> - Legitimate interests
<ul style="list-style-type: none"> You travel and health Insurance, COVID-19 vaccine certificate, visa, Copy of passport, and credit card number 	<ul style="list-style-type: none"> To prepare the facilitation for the trip process such as the reservation your flight ticket, vehicle, and hotel 	<ul style="list-style-type: none"> - Legitimate interests
<ul style="list-style-type: none"> - Your dietary requirements, health problems and special requirements or disabilities - Religious beliefs* 	<ul style="list-style-type: none"> To help you manage your health while you are with us 	<ul style="list-style-type: none"> - Where you have given us consent - Legitimate interests (to assist you if required)
<ul style="list-style-type: none"> - Your emergency contact 	<ul style="list-style-type: none"> To contact your family or close friends in case of emergency 	<ul style="list-style-type: none"> - To protect your vital interests
<ul style="list-style-type: none"> - Your Photos/Image/Video 	<ul style="list-style-type: none"> To promote the international activities of Mahidol University (individual photo /group photo / activities) 	<ul style="list-style-type: none"> - Legitimate interests
<p>* This might affect the limitation of our services during your participation in our activities</p>		

Retentions

For the activities organized by the University, we will only keep your data to meet the requirements of the budget management for a maximum of 10 years.

Information sources

We will obtain your data directly from you through the communication process via e-mail, messaging app (Line, WeChat, WhatsApp, etc.), your secretary or directly contact you.

Keeping your personal data safe

We will keep your data safe by using the username and password to access your data on the storage system. We will only permit the International Relations Division members and who we

need to share this data to access your data. If we need to keep your sensitive data, we will directly contact your to request your consent.

Who we share it with and why

We may need to share information about you with the organizations listed in the table below, for the listed reasons.

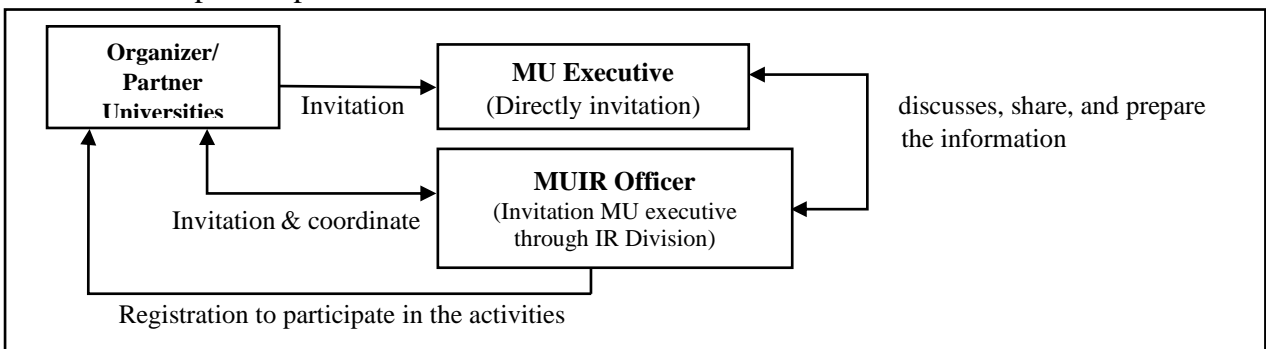
Organization name	The reason for sharing
The Organizer/Partner Universities	To exchange information To use for the registration process
The Agencies/Tour company for Flight tickets, vehicle, and hotel reservations)	To use for reservation of flight ticket, vehicle, and hotel to facilitate you on the trip
Your secretary	To exchange information
Division of Finance	For the budget approval
Division of Human Resources	For the official approval to travel abroad

Privacy Notice

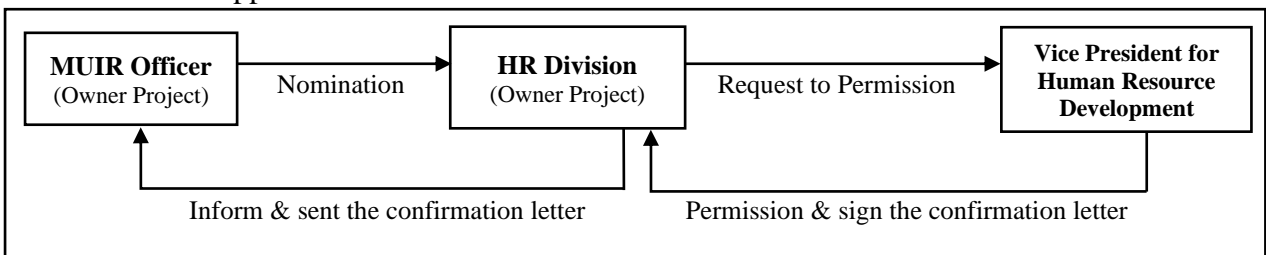
We will inform you before keeping and sharing your data with other organizations through the Mahidol University **PRIVACY NOTICE (for the official executive and staff visit) or directly contact you.**

Data Flow

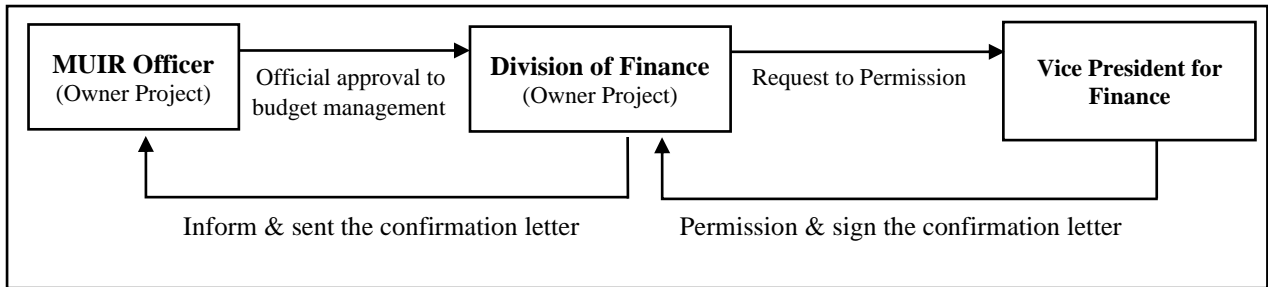
Flow 1: Pre-departure process



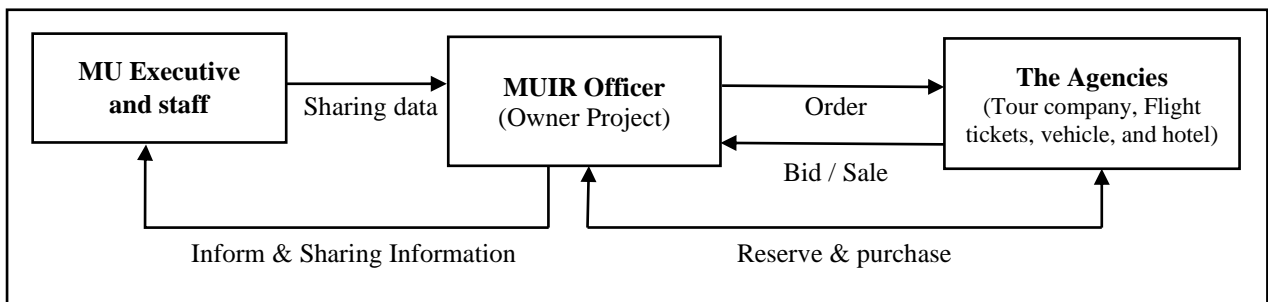
Flow 2: Official approval to travel abroad



Flow 3: Budget Approval Process



Flow 4: Reservation and Payment process



Group 3 – Inbound Students and Staff Mobility

Group of Data	Sub-Group of Data	MUIR Data Processing Activity	Collected Data (*is Sensitive Data)	Data Subject	Data Controller
Group 3 ----- Student and Staff Inbound Mobility	MUSAIS (Non-Credit)	- Short-term Student - Short-term Staff - Visiting Student - Visiting Staff	- Name – Last name - Date of birth - Gender - Passport Number	Inbound Student and Staff	MUSAIS Team
	International Activities	- Tailor-made and Summer Program - Student and Staff Competitions - Academic Forum - Student Conference/Seminar - Education Fair - Symposium	- Copy of Passport - Nationality - Health and Disability information* - Religious beliefs* - Dietary Restriction - Position - Academic Position - Academic Achievement	Inbound Student	MUIR (Only owner project)
	Student Exchange (Credit-bearing)	Exchange at MU Faculty/College/Institute	- Employment History - Field of expertise - Original affiliation - Research Performance - Transcripts - CV/Resume	Exchange Student from Partner University	MUIR Officer (Region Team)
	International Staff Training Programs	- Work attachment - Supportive Staff Training - Academic Staff Training	- Phone number - Email address - Addresses - Emergency Contact - Car Registration - Travel Insurance - Health Insurance - VISA / Work Permit - COVID-19 Vaccine Certificate - Exam Results - Educational Records - Images /Photos/Video - CCTV footages	Inbound Student and Staff	MUIR & IAO Officer (Only owner project)

Data collection and data processing

We will collect and process the following information about you upon your enrolment at the university and subsequently manage your relationship with us as an inbound student (short-term and long-term) and staff (part-time or full-time) throughout your activity period at Mahidol University. Please note that some of the information listed below will only be collected in specific situations and will not, therefore, be collected in respect of all students and staff.

When the end of the period to retain your data, we will delete your personal information on all our platforms. Please note that your consent might affect the limitation of our services during your stay on campus.

The data or type of data we process	The purpose of the procession of that data	Lawful basis
<p>- Your name, date of birth, gender, addresses, nationality, passport number email addresses, phone numbers, home university, country, copy of passport, visa, and work permit</p> <p>- Your educational background, academic position, academic achievement, research performance, the field of expertise, original affiliation, employment history, travel insurance, health insurance, COVID-19 Vaccine Certificate, car registration, and CV/Resume</p>	<p>To identify you and to communicate with you</p> <p>For Education, Research, Academic Services and Extra Curriculars management</p> <p>To facilitate and manage the student and staff experience at Mahidol University:</p> <ul style="list-style-type: none"> - Facilitate and manage your use of facilities and participation at events (e.g., computing, libraries, accommodation, gym, museums and praying room); - Support your health, safety, and welfare requirements; - Operate security, disciplinary, complaint, and quality assurance processes and arrangements; - Monitor your use of our networks to protect the security and integrity of the university's IT network and information and electronic communications systems <p>To provide data to internal/external audits such as the Ministry of Higher Education, Science, Research and Innovation</p> <p>For data analytics</p> <p>For tuition and fees collection purposes and scholarships</p>	<p>- Fulfillment of a contract with you</p> <p>- Legitimate interests</p> <p>- Compliance with a legal obligation</p> <p>- Fulfillment of a contract with you</p>
<p>- Your dietary requirements, health problems and special requirements or disabilities</p> <p>- Religious beliefs*</p>	<p>To help you manage your health while you are with us</p>	<p>- Where you have given us consent</p> <p>- Legitimate interests (to assist you if required)</p>
<p>- Your emergency contact</p>	<p>To contact your family or close friends in case of emergency</p>	<p>- To protect your vital interests</p>
<p>- Your English proficiency test and education background</p>	<p>To offer you the most appropriate courses</p>	<p>- Fulfillment of a contract with you</p>
<p>- Your educational records and test or exam results for credit-bearing</p>	<p>To manage your progress while studying with us</p>	<p>- Fulfillment of a contract with you</p>

- Your images / photos / video	<p>To generate a staff and student ID card</p> <p>To maintain security</p> <p>To promote our educational activities and show prospective staff (individual)</p> <p>To promote our educational activities and show prospective staff (group photo/activities)</p>	<p>- Fulfillment of a contract with you</p> <p>- Legitimate interests (for keeping our staff and students safe)</p> <p>- Where you have given us consent</p> <p>- Legitimate interests</p>
- CCTV footages	For security management	- Legitimate interests (to maintain the building and personal security)
* <i>This might affect the limitation of our services during your stay on campus.</i>		

Retentions

Please note, that we will be keeping your data to meet the requirements to keep records maximum of 3 years. Minimal data will also be retained permanently and anonymously to ensure a record of your educational achievements and qualifications. For the activities organized by the University. We will only keep your data to meet the requirements of the budget management for a maximum of 10 years.

Information sources

The University will obtain your data directly from you through your application, and the registration process, during your time with us.

Keeping your personal data safe

We will keep your data safe by using the username and password to access your data on the storage system. We will only permit the member from the International Relations Division, Mahidol University Student, Academic and International Services (MUSAIS) with who we need to share this data can access your data. If we need to keep your sensitive data, we will directly contact your to request your consent.

Who we share it with and why

We may need to share information about you with the organizations listed in the table below, for the listed reasons.

Organization name	The reason for sharing
International Affairs Office	To provide data on international staff
Division of Human Resources	<p>To verify the registration status</p> <p>To generate staff ID</p> <p>To share details of your academic performance</p>
Division of Academic Affairs	<p>To verify the registration status</p> <p>To share details of your academic progress</p>
Division of IT Division	To generate an Internet account

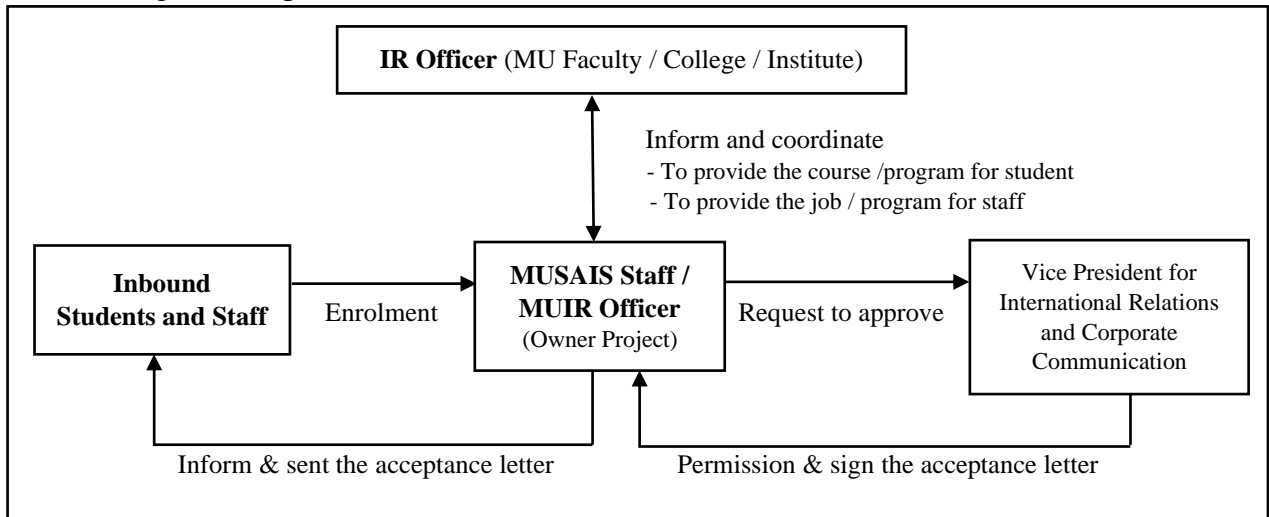
Organization name	The reason for sharing
Division of Finance	For processing payments
Library and on-campus facilities	To facilitate the student experience at the university
Partner institutions	To exchange information
External examiners for academic administration and quality development	To provide data on international inbound students and staff
Ministry of Higher Education, Science, Research and Innovation	To provide data on international inbound students and staff

Privacy Notice

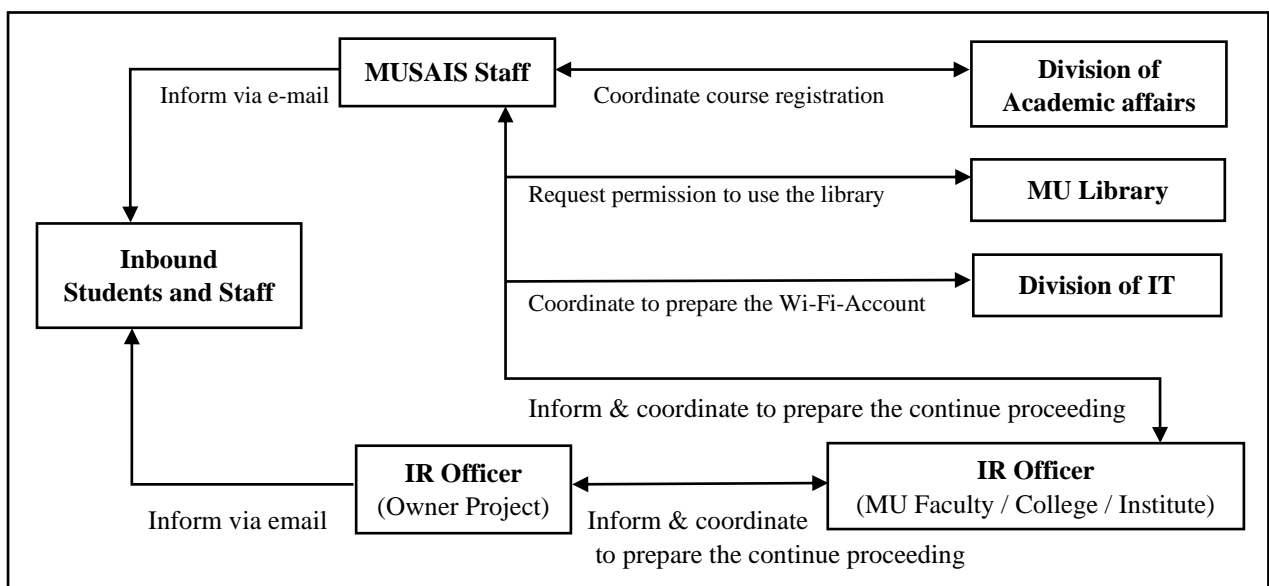
We will inform you before keeping and sharing your data with other organizations during the contact process through the **Mahidol University PRIVACY NOTICE (for short-term students, inbound staff, and exchange students) or directly contact you.**

Data Flow

Flow 1: Registration process



Flow 2: Coordination and facilitation process



Group 4 - Student & Staff Outbound Mobility

Group of Data	Sub-Group of Data	MUIR Data Processing Activity	Collected Data (*is Sensitive Data)	Data Subject	Data Controller
Group 4 ----- Student & Staff Outbound Mobility	Student Exchange (Non-Credit/Credit-bearing)	<ul style="list-style-type: none"> - Short-term /long-term Student - Exchange program with the partner university 	<ul style="list-style-type: none"> - Name - Date of birth - Gender - ID Card Number - Passport Number - MU Student ID 	MU Student	MUIR Officer (Only owner project)
	International Activities	<ul style="list-style-type: none"> - Tailor-made and Summer Program - Student and Staff Competitions - Academic Forum - Student Conference/Seminar - Education Fair - Symposium 	<ul style="list-style-type: none"> - MU Staff ID - Copy of passport - Nationality - Health and Disability information * - Religious beliefs* - Dietary Restriction - Position - Academic Position - Research Performance 		
	Staff Exchange	Short-term/long-term staff exchange	<ul style="list-style-type: none"> - Academic Achievement - Employment History - Transcripts 	MU Staff	
	International Staff Training Programs	<ul style="list-style-type: none"> - Work attachment - Supportive Staff Training - Academic Staff Training 	<ul style="list-style-type: none"> - CV/Resume - Telephone number - Email address - Addresses - Emergency Contact - Travel Insurance - Health Insurance - COVID-19 Vaccine Certificate - Images /Photos/Video - Amount of scholarship - Contracts - Financial Documents - Parental Consent form - Original affiliation 		

Data collection and data processing

We will collect and process the following information about you upon your enrollment in the exchange and training program or participation in the international activities at the partner institutions and subsequently manage your relationship with us as an outbound student (short-terms or long-terms) and staff (part-time or full-time) throughout your activity period. Please note that some of the information listed below will only be collected in specific situations and will not, therefore, be collected in respect of all students and staff.

When the period for retaining your data expires, we will delete your personal information on all our platforms. Please be aware that providing your consent may limit our services during your participation in our activities.

The data or type of data we process	The purpose of the procession of that data	Lawful basis
<ul style="list-style-type: none"> - Your name, date of birth, gender, addresses, nationality, passport number, identification number, email addresses, phone numbers, student ID, staff ID, financial documents, and copy of passport - Your educational background, academic position, academic achievement, research performance, the field of expertise, original affiliation, employment history, travel insurance, health insurance, COVID-19 vaccine certificate, and CV/Resume 	<p>To identify you and to communicate with you</p> <p>For Education, Research, Academic Services and Extra Curriculars management</p> <p>To facilitate and manage the staff experience at/outside Mahidol University:</p> <ul style="list-style-type: none"> - Facilitate and manage your travel arrangement and your participation in events; - Support your health, safety, and welfare requirements; - Operate security, disciplinary, complaint, and quality assurance processes and arrangements <p>To provide data to internal/external audits such as the Ministry of Higher Education, Science, Research and Innovation</p> <p>For data analytics and reports</p> <p>For tuition and fees collection purposes and scholarships</p>	<ul style="list-style-type: none"> - Fulfilment of a contract with you - Legitimate interests - Compliance with a legal obligation - Fulfilment of a contract with you
<ul style="list-style-type: none"> - Your dietary requirements, health problems and special requirements or disabilities - Religion and beliefs* 	<p>To help you manage your health while you are with us</p>	<ul style="list-style-type: none"> - Where you have given us consent - Legitimate interests (to assist you if required)
<ul style="list-style-type: none"> - Your emergency contact 	<p>To contact your family or close friends in case of emergency</p>	<ul style="list-style-type: none"> - To protect your vital interests
<ul style="list-style-type: none"> - Your English proficiency test and education background 	<p>To offer you the most appropriate courses</p>	<ul style="list-style-type: none"> - Fulfilment of a contract with you
<ul style="list-style-type: none"> - Your educational records and test or exam results for credit-bearing 	<p>To manage your progress while studying with us</p>	<ul style="list-style-type: none"> - Fulfilment of a contract with you
<ul style="list-style-type: none"> - Amount of scholarship - Contracts (Suretyship Contract/Scholarship Contract) - Parental Consent form 	<p>For scholarship/budget management</p> <p>For data analytics</p> <p>To ask for permission to join a mobility program abroad/study aboard</p>	<ul style="list-style-type: none"> - Contract - Contract, but not PDPA
<ul style="list-style-type: none"> - Your emergency contact 	<p>To contact your family or close friends in case of emergency</p>	<ul style="list-style-type: none"> - To protect your vital interests

- Your images/photos/video	<p>To generate a staff and student ID card</p> <p>To maintain security</p> <p>To promote our educational activities and show prospective staff (individual)</p> <p>To promote our educational activities and show prospective staff (group photo / activities)</p>	<p>- Fulfilment of a contract with you</p> <p>- Legitimate interests (for keeping our staff and students safe)</p> <p>- Where you have given us consent</p> <p>- Legitimate interests</p>
* This might affect the limitation of our services during your participation in our activities		

Retentions

Please be aware that we will keep your data for a maximum of 5 years in order to comply with legal requirements. Minimal data will also be retained permanently and anonymously to ensure a record of your educational achievements and qualifications. For the activities organized by the University. We will only keep your data to meet the requirements of the budget management for a maximum of 10 years.

Information sources

During your contact with us, the University will obtain your data directly from you through your application and the registration process.

Keeping your personal data safe

We will keep your data safe by using the username and password to access your data on the storage system. We only permit the members of the International Relations Division with whom we need to share this data can access your data. If we need to keep your sensitive data, we will directly contact your to request your consent.

Who do we share it with and why

We may need to share the information about you with the organizations listed in the table below, for the listed reasons.

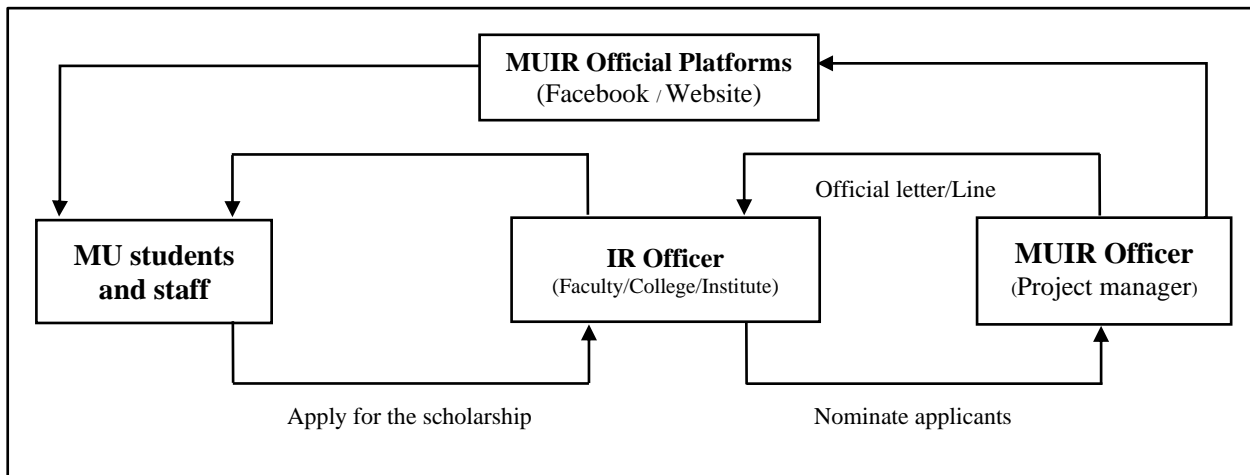
Organization name	The reason for sharing
Division of Human Resources	For the official approval to work abroad To share details of your information
Division of Academic Affairs	To verify the registration status To share details of your academic progress
Division of Finance	For the budget management process
Partner institutions	To exchange information
External examiners for academic administration and quality development	To provide data on international outbound students and staff
Ministry of Higher Education, Science, Research and Innovation	To provide data on international outbound students and staff
Travel agencies	To share details of your information

Privacy Notice

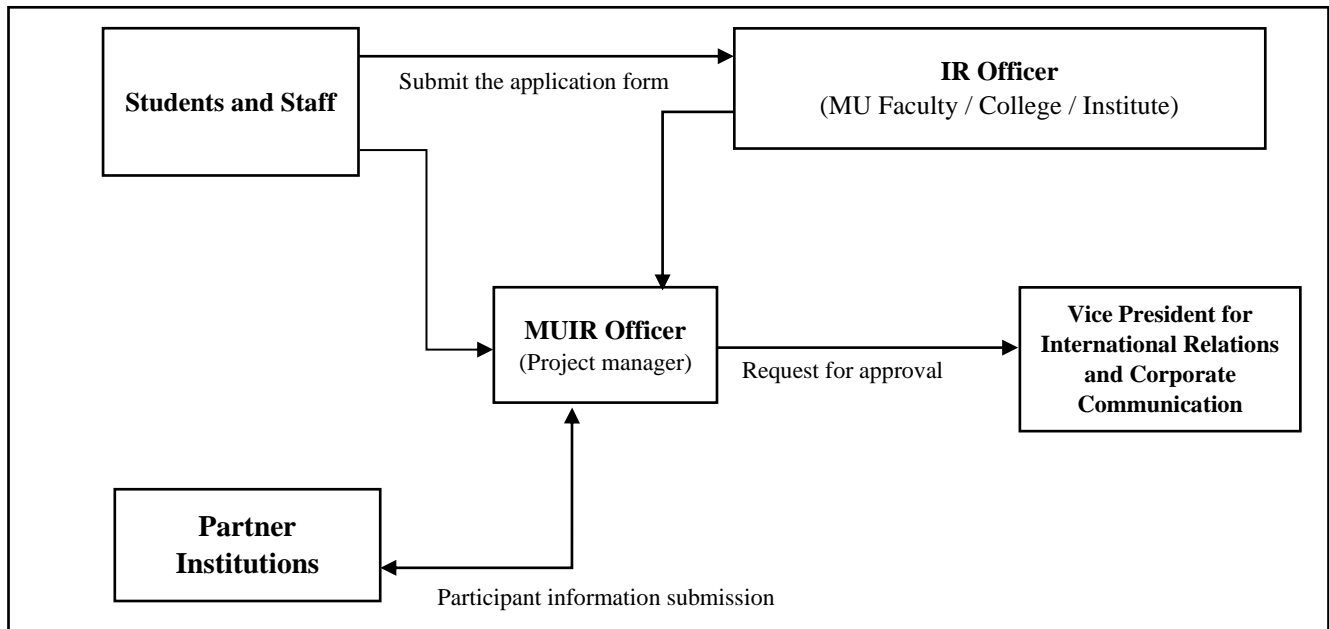
We will inform you before keeping and sharing your data with other organizations during the contact process through the **Mahidol University PRIVACY NOTICE (for outbound students, outbound staff, and exchange students)** or directly contact you.

Data Flow

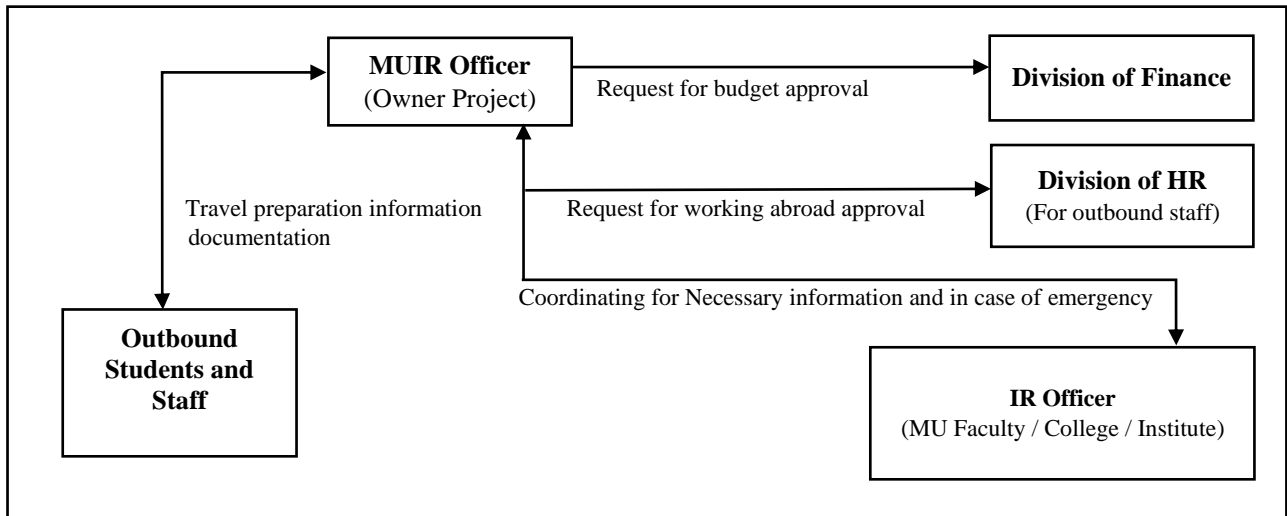
Flow 1: Call for application



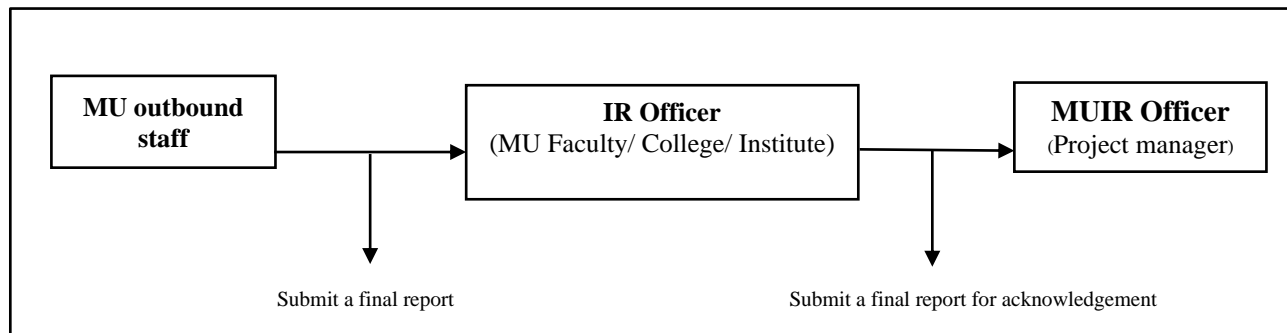
Flow 2: Participant recruitment process



Flow 3: Pre-departure preparation



Flow 4: Final report/Evaluation



Group 5 - International Scholarships

Group of Data	Sub-Group of Data	MUIR Data Processing Activity	Collected Data (*is Sensitive Data)	Data Subject	Data Controller
Group 5 ----- International Scholarships	Inbound Scholarships	<ul style="list-style-type: none"> - International Postdoctoral - Visiting Scholar - Adjunct Professor - Living Allowance - Accommodation for Staff and Students - Online Internship 	<ul style="list-style-type: none"> - Name – Last name - Date of birth - Gender - ID Card Number - Passport Number - MU Student ID - MU Staff ID - Nationality 	MU Students and Staff	MUIR Officer (Project manager)
	Outbound Scholarships	<ul style="list-style-type: none"> - Undergraduate - Postgraduate - Franco-Thai - AUN-ACTS - MU – Liverpool - Academic and Supportive Staff - MU Backpack - Internship 	<ul style="list-style-type: none"> - Health and Disability information* - Religious beliefs* - Dietary requirements/restrictions - Position - Academic Position - Research Performance/ Publications - Academic Achievement 		
	Other Scholarships	<ul style="list-style-type: none"> - Joint Units - MU-MQ Seed-Grants Funding - MUPI (SATU) - International Seminar and Conference - Norwegian Scholarship - Thai Royal Scholarship under Royal Highness Princess Maha Chakri Sirindhorn Education Project to the Kingdom of Cambodia 	<ul style="list-style-type: none"> - Field of expertise - Employment records - Education background - Transcripts - Language proficiency test - CV/Resume - Project/Research Proposal - Phone number - Email address - Registered /Office Addresses - Emergency Contact - Financial Documents - Amount of scholarship - Contracts - Mahidol University Order - Scholarship Contract/agreement - Parental Consent form - Name and address of original affiliation - Images /Photos/Video - Bank Account Information 		

Data collection and data processing

We will collect and process the following information about you upon your submission of the application for the scholarship as a student, staff, or MU affiliation and subsequently manage your scholarship application and granting of the scholarship. Please note that some of your information will be shared with the Division of Finance in order to prepare the scholarship payment.

When the period for retaining your data expires, we will delete your personal information on all our platforms. Please note that this is not your consent but is the contract of lawful basis. You are contractually obliged to share your information with us in order to maintain the best interest of Mahidol University.

The data or type of data we process	The purpose of processing that data	The lawful bases for processing this data
- Your name, date of birth, gender, addresses, nationality, passport number, identification number, email addresses, telephone numbers, student ID, staff ID, and copy of passport, bank account information	To identify you and to communicate with you To screen your application/qualification and to manage the scholarship payment. To provide data to internal/external audits such as the Ministry of Higher Education, Science, Research and Innovation	- Fulfillment of a contract with you - Contract Not PDPA - Compliance with a legal obligation
- Your educational background, academic position, academic achievement, research performance, the field of expertise, original affiliation, employment records, project proposal, language proficiency test, travel insurance, health insurance, COVID-19 vaccine certificate, and CV/Resume	To verify your qualification following the announcement of the scholarship To manage the scholarship payment and the approval of the scholarship. For data analytics	- Contract Not PDPA
- Your educational records, test or exam results for credit-bearing or noncredit, and research achievements.	To manage your progress while you receive the scholarships from us.	- Fulfillment of a contract with you
- Amount of scholarship - Contracts (Suretyship Contract/Scholarship Contract) - Parental Consent form	For scholarship/budget management For data analytics To ask for permission to join a mobility program abroad/study abroad	- Contract - Contract, but not PDPA

- Your emergency contact	To contact your family or close friends in case of emergency	- To protect your vital interests
- Your images /photos/video	To promote the international activities of Mahidol University (individual) To promote the international activities of Mahidol University (individual photo / group photo/activities)	- Where you have given us consent - Legitimate interests
* This might affect the verification process of your qualifications during applying for our scholarship.		

Retentions

We will only keep your data to meet the requirements of the budget management for a maximum of 10 years.

Information sources

The University will obtain your personal data directly from you through the application form.

Keeping your personal data safe

We will keep your data safe by using the username and password on the storage system. We will permit access to your data to only the members of the International Relations Division. If we need to keep your sensitive data, we will directly contact you to request your consent.

Who we share it with and why

We may need to share your information with the organizations listed in the table below.

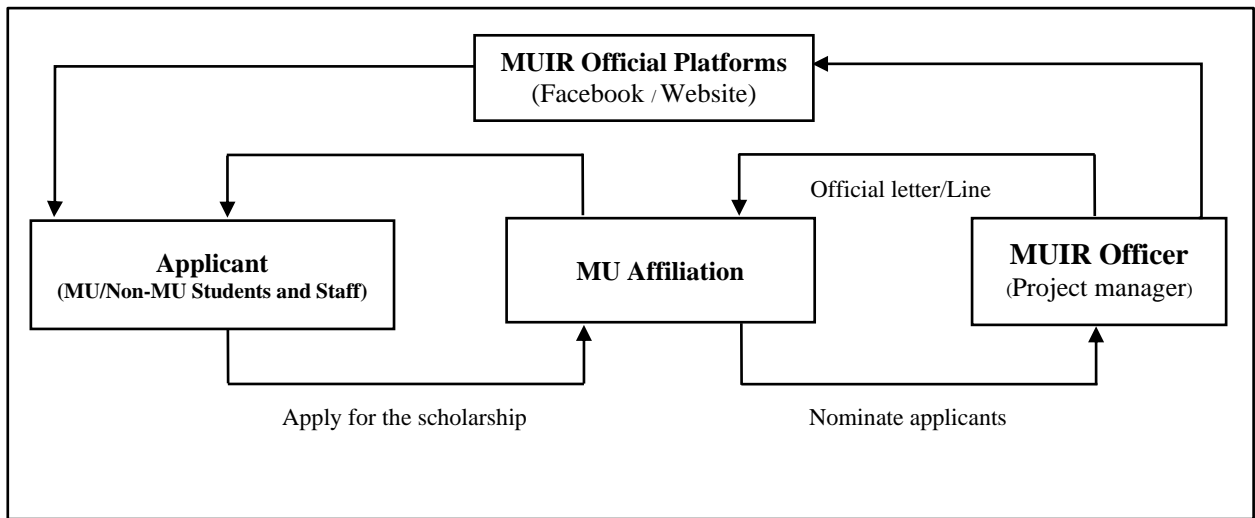
Organization name	The reason for sharing
Division of Finance	For the scholarship/budget management process
Partner institutions	To exchange information
External examiners for academic administration and quality development	To provide data on the scholarship/budget management
Ministry of Higher Education, Science, Research and Innovation	To provide data on the scholarship/budget management

Privacy Notice

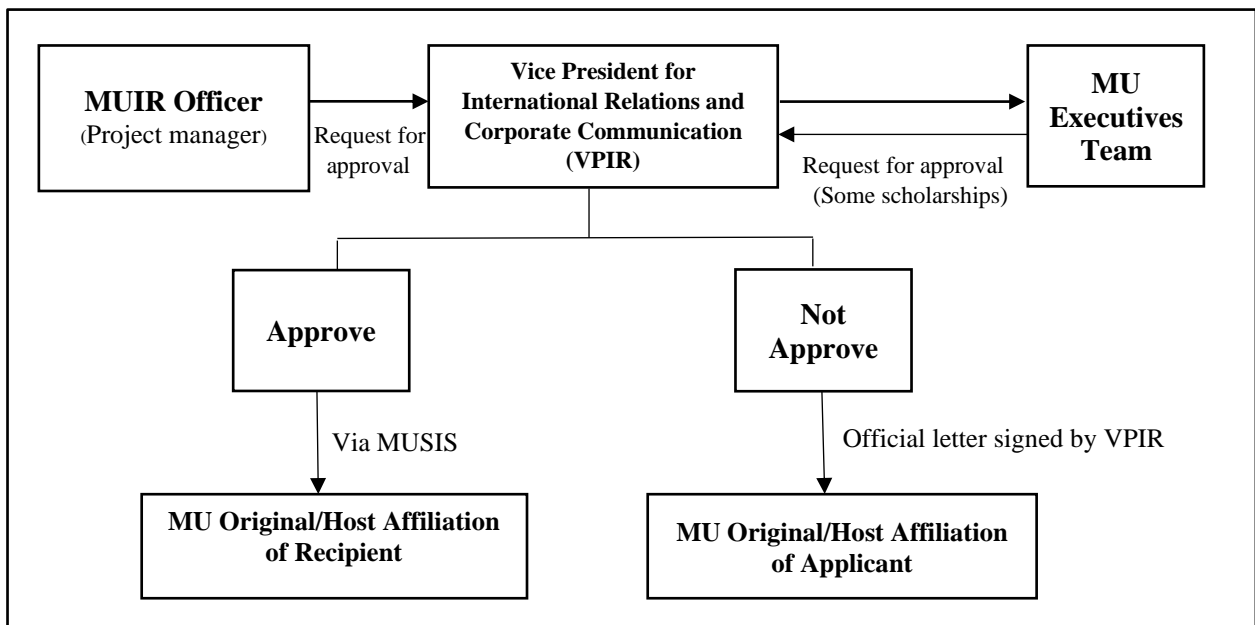
We will inform you before keeping and sharing your data with other organizations through the Application Form for each scholarship or directly contact you through email.

Data Flow

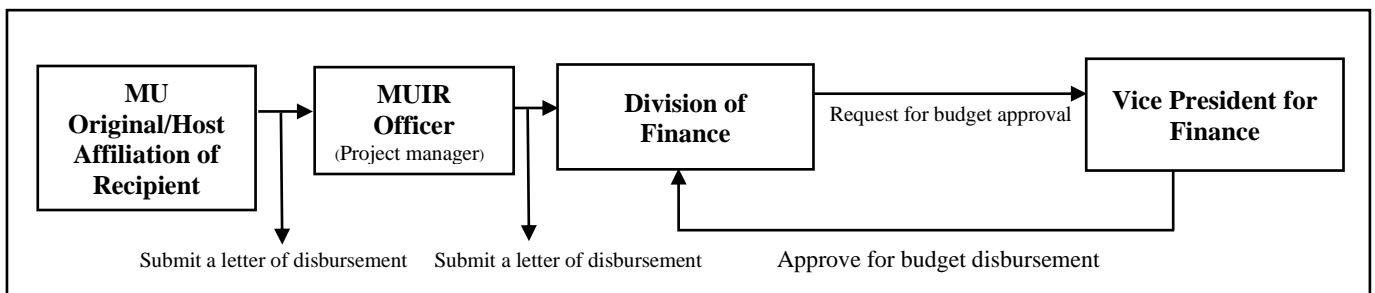
Flow 1: Call for application



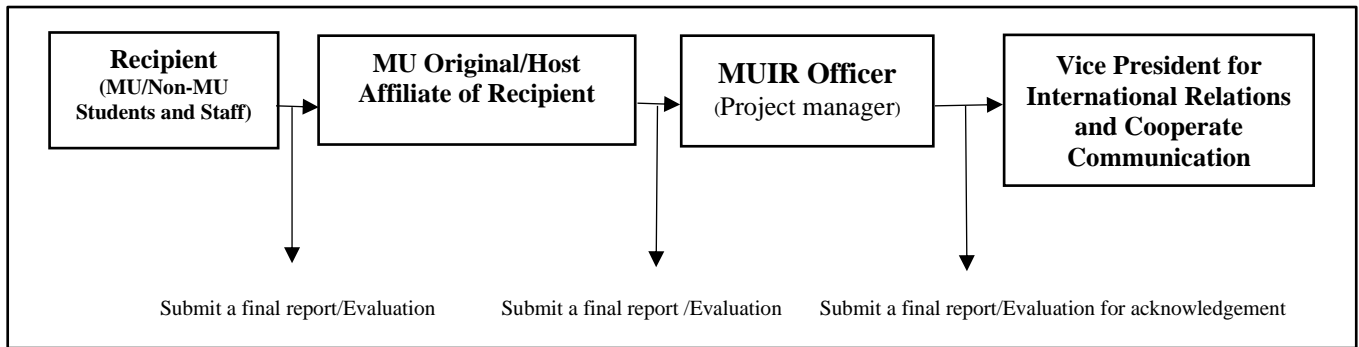
Flow 2: Scholarship Approval Process and Scholarship Announcement



Flow 3: Budget Management Process



Flow 4: Final Report/Evaluation



Group 6 International Academic Activity and In-house Training

Group of Data	Sub-Group of Data	MUIR Data Processing Activity	Collected Data (*Sensitive Data)	Data Subject	Data Controller
Group 6 ----- International Academic Activity and In-house Training (Organized by MU)	Training Program	<ul style="list-style-type: none"> - IR Staff Training - English Camp - IR English Communication Training - One-day Trip - Knowledge Management Series - Special Lecture 	<ul style="list-style-type: none"> - Name – Last name - Gender - ID Card Number - Passport Number - MU Student ID - MU Staff ID - Nationality - Health and Disability information* - Religious beliefs* - Dietary Restriction 	MU Student, MU Staff and people outside Mahidol University	MUIR / MUSAIS Officer (Only project owner)
	Language Course	<ul style="list-style-type: none"> - English Language - Korean Language - Chinese Language - German Language - Japanese Language - IELTS Master Online 	<ul style="list-style-type: none"> - Position - Academic Position - Research Performance - Academic Achievement - Field of expertise - Employment History 		
	International Workshop	<ul style="list-style-type: none"> - International Database Workshop (e.g., Incites etc.) - Research Workshop (MU-MQ, MU-CMU, MU-NCKU) - MUSAIS Activities (Communication Skill, Good Health and Well-Being, Cultural Workshop, Friday's Conversation) 	<ul style="list-style-type: none"> - Telephone Number - Email address - Financial Documents - Contracts - Presentation - Exam Result - Project Proposal - Publications - Images /Photos/Videos - Original affiliation 		

Note: IELTS Master, Workshop and Conference are activities that allow people outside of Mahidol University to participate.

Data collection and data processing

International Relations Division will collect and process the information upon your registration to participate in the International Academic Activity and In-house training organized by MU. This process of information collection will be used to prepare the budget process, communicate, and facilitate you when you are participating in the activity.

Once the period of retaining data comes to an end, we will delete your personal information on all platforms. Please note that the information you share with us will be protected in order to protect your interests during the application process.

Type of data we process	The purpose of processing the data	The regulations for processing the data
<ul style="list-style-type: none"> - Name, date of birth, gender, addresses, nationality, passport number, email addresses, phone numbers, home university, and country - Educational background, academic position, academic achievement, research performance, the field of expertise, presentation and CV/Resume 	<ul style="list-style-type: none"> To identify and communicate with you To verify the qualification and provide the appropriate activity To facilitate and manage the participant experience with Mahidol University: <ul style="list-style-type: none"> - Facilitate and manage your use of facilities and participation in the activity; - Support health, safety, and welfare requirements; - Operate security, disciplinary, complaint, and quality assurance processes and arrangements; - Monitor the use of networks to protect the security and integrity of the university's IT network and information and electronic communications systems To provide data to an internal/external audit such as the Ministry of Higher Education, Science, Research and Innovation For data analytics For tuition, fees collection, or deposit 	<ul style="list-style-type: none"> - Fulfillment of a contract - Legitimate interests - Compliance with a legal obligation - Fulfillment of a contract
<ul style="list-style-type: none"> - Educational records (test score or exam results) 	<ul style="list-style-type: none"> To manage progress while participating in our activity. 	<ul style="list-style-type: none"> - Fulfillment of a contract
<ul style="list-style-type: none"> - Dietary requirements or restrictions, health problems and special requirements or disabilities - Religious beliefs* 	<ul style="list-style-type: none"> To help manage your health while you are with us Facilitate and manage the use of facilities and participation in the activity (e.g., accommodation and praying room) 	<ul style="list-style-type: none"> - Consent required - Legitimate interests (to assist you if required)

- Images/photos/videos	<p>To maintain security</p> <p>To promote educational activities and show prospective staff (individual)</p> <p>To promote educational activities and show prospective staff (group photo / activities)</p>	<p>- Legitimate interests (for keeping our staff and students safe)</p> <p>- Consent required</p> <p>- Legitimate interests</p>
- CCTV footages (For on-site activities at Mahidol University)	For security management	- Legitimate interests (to maintain the building and personal security)
<i>*This may affect the limitation of our services to your participation in the activity.</i>		

Data Retention

Your data will be kept for a maximum of 10 years according to the finance regulations.

Information sources

The data will be obtained directly from you through the registration system or communication via e-mail, or Line Application.

Keeping your personal data safe

Your data will be safe by using the username and password interface to access the data on the storage system. Only permitted International Relations Division officers and personnel are allowed to access the data. The request for consent will be sent to you; if sensitive data is required.

Who we share it with and why

Your information will be shared with the organizations along with the reasons listed in the table below.

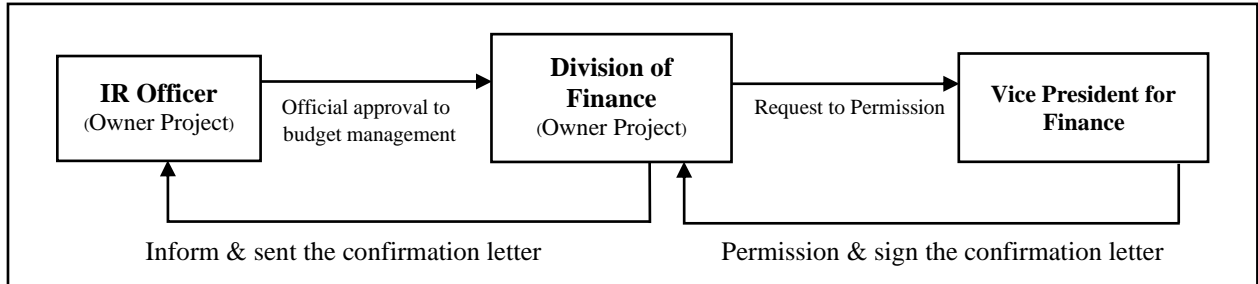
Organization name	The reason for sharing
Speakers /Moderators/Teachers/Partner Institutions	To exchange information
Division of Finance	For the budget management process
MU Corporate Communication Unit, General Administration Division	To make the promotional materials To take a photo or record the video
External examiners for academic administration and quality development	To provide data on international students
Ministry of Higher Education, Science, Research and Innovation	To provide data on international students

Privacy Notice

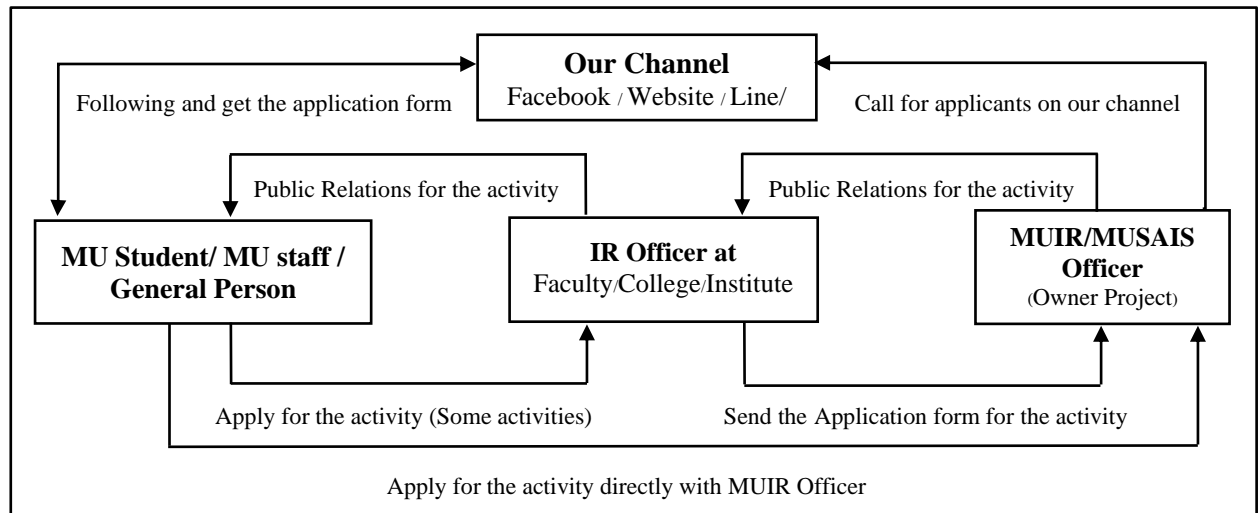
We will inform you before keeping and sharing your data with other organizations through the **Application Form for each activity, Mahidol University PRIVACY NOTICE (for International Academic Activity and In-house training) or contact you directly.**

Data Flow

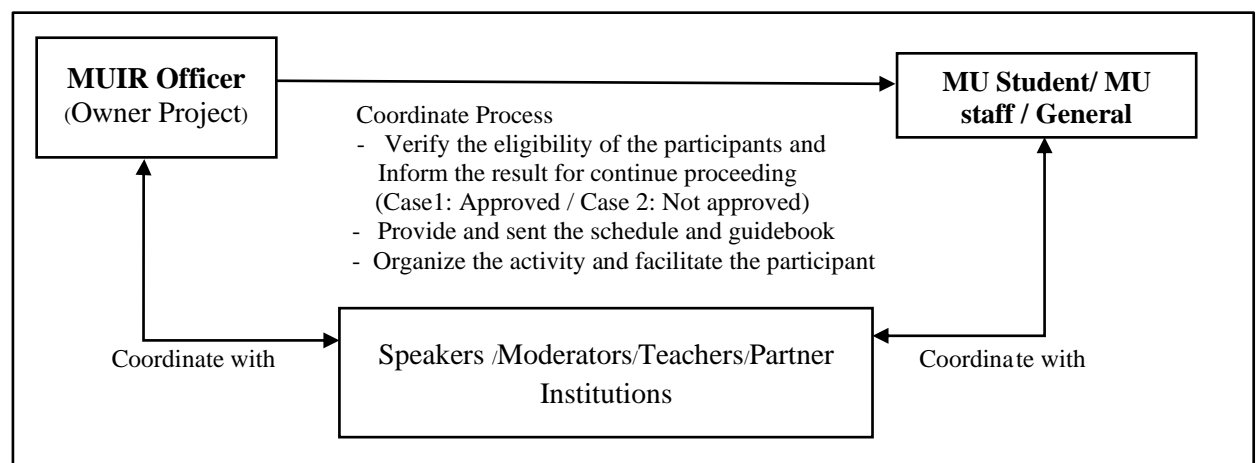
Flow 1: Budget Management Process



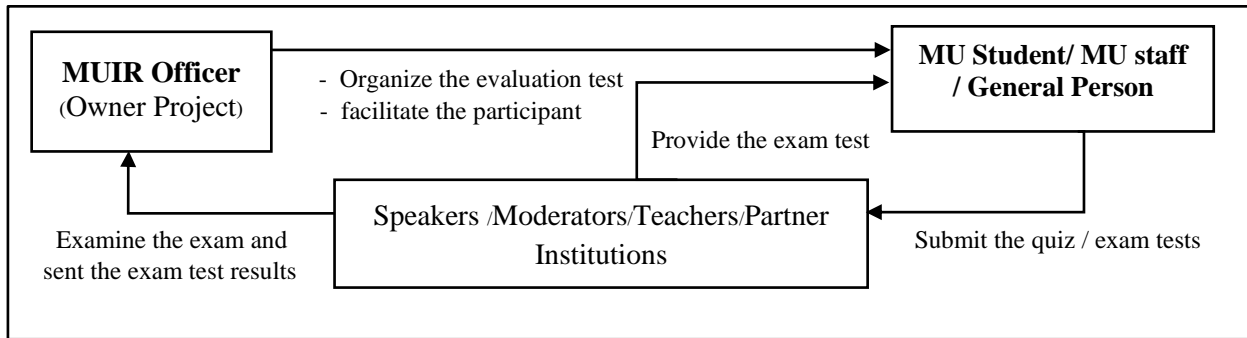
Flow 2: Call for applicants



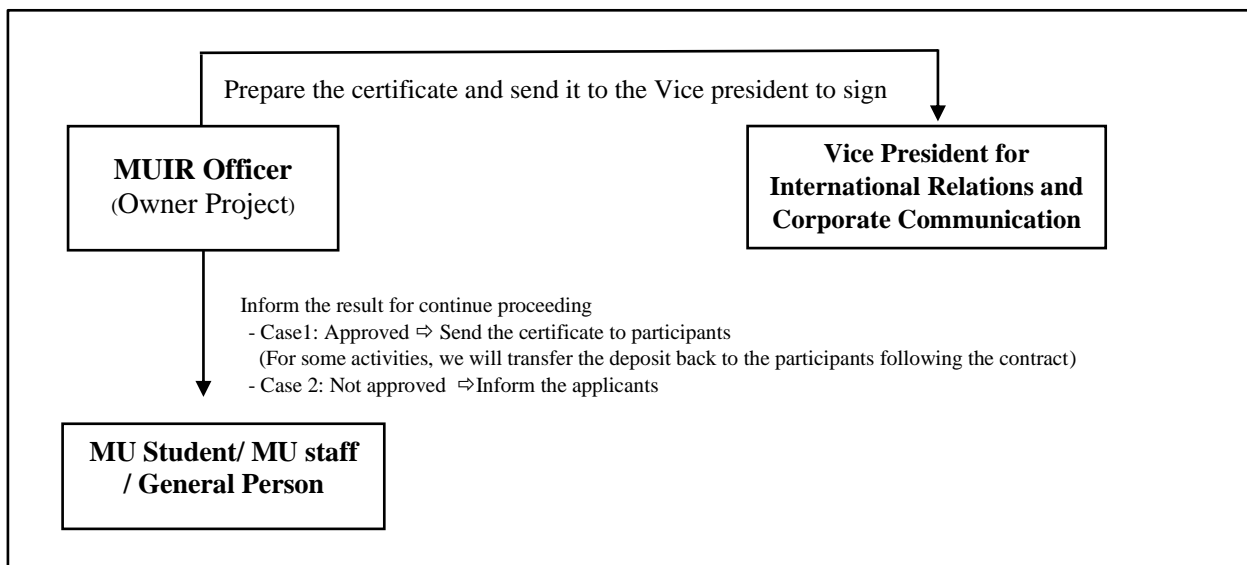
Flow 3: Verify the eligibility of the participants and organize the activity



Flow 4: Organize the evaluation test



Flow 5: Provide the certificate for participants



Group 7 IR Recruitments

Group of Data	Sub-Group of Data	MUIR Data Processing Activity	Collected Data (*is Sensitive Data)	Data Subject	Data Controller
Group 7 ----- IR Recruitments	Staff Recruitment	- IR Staff - IAO Staff Part-time Staff	- Name – Last name - Date of birth - Gender	General Person	MUIR Officer (Only owner project) Note: • Email Notice • Application Form
	Student Assistant Recruitment /Liaison students	- MUIR Ambassador - Junior International Coordinator	- ID Card Number - Passport Number - Nationality - Health and Disability information* - Religious beliefs* - Academic Background - Academic Achievement - Employment History - Transcripts - CV/Resume - Telephone number - Email address - Addresses - Criminal Record - COVID-19 Vaccine Certificate - Images - CCTV footages	MU Student	

Data collection and data processing

We will collect and process the following information when you apply for a job at the International Relations Division (IR Division), International Affairs Office (IAO), and Mahidol University Student, Academic and International Services (MUSAIS) as an applicant (both before and after the examination test and the job interviews). We will communicate with you and facilitate your participation in the activity. In addition, we will work with the Division of Human Resources on the recruitment process.

When the period for retaining your data expires, we will delete your personal information on all our platforms. Please note that sharing your information with us will to protect your interests during the recruitment process.

The data or type of data we process	The purpose of processing that data	The lawful bases for processing this data
<p>- Your name, date of birth, gender, addresses, nationality, passport number, identification number, email addresses, telephone numbers, images, and country</p> <p>- Your educational background, academic position, academic achievement, the field of expertise, presentation, CV/Resume, dietary requirements, health problems, criminal record, COVID-19 Vaccine Certificate, special requirements or disabilities, religion and beliefs</p>	<p>To identify you and to communicate with you</p> <p>To verify your qualification for the recruitment process</p> <p>To facilitate and manage the participant experience with Mahidol University:</p> <ul style="list-style-type: none"> - Facilitate and manage your use of facilities and participation in the activity - Support your health, safety, and welfare requirements; - Inform the government department in our province; - Monitor your use of our networks to protect the security and integrity of the university's IT network and information and electronic communications systems <p>To provide data to internal/external audits such as the Ministry of Higher Education, Science, Research and Innovation</p> <p>For data analytics</p>	<p>- Fulfillment of a contract with you</p> <p>- Legitimate interests</p> <p>- Compliance with a legal obligation</p> <p>- Fulfillment of a contract with you</p>
<p>- CCTV footages (For on-site activities at Mahidol University)</p>	<p>For security management</p>	<p>- Legitimate interests (to maintain the building and personal security)</p>
<p>* This might affect the verification process of your qualifications during the application for work.</p>		

Retentions

We will be keeping your data to meet the requirements for a maximum of 5 years.

Information sources

The University will obtain your personal data directly from you through the application form.

Keeping your personal data safe

We will keep your data safe by using the username and password on the storage system. We restrict access to your data to members of the International Relations Division with who we need to share this data.

Who we share it with and why

We may need to share information about you with the organizations listed in the table below, for the listed reasons.

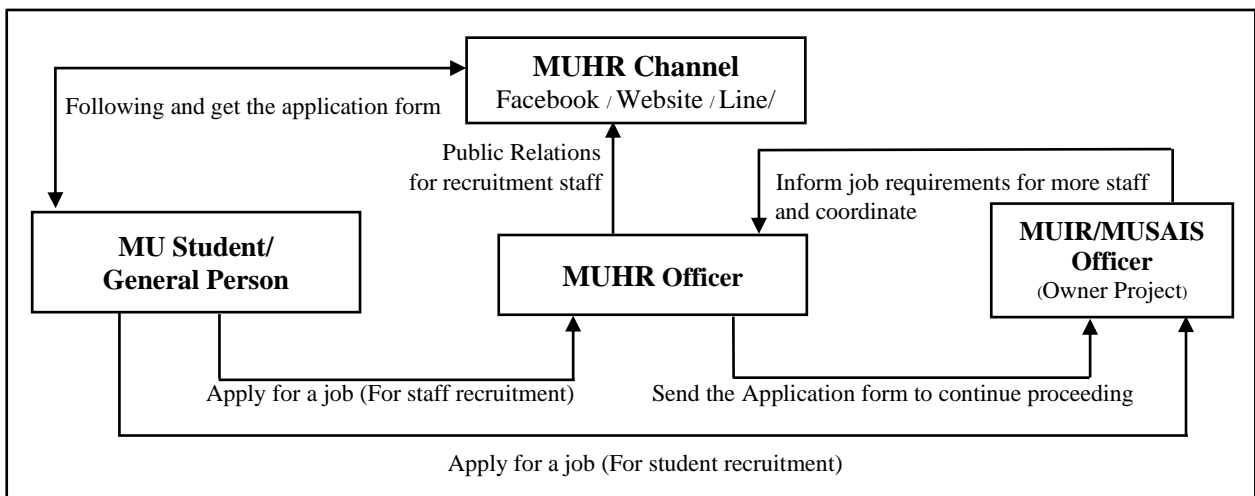
Organization name	The reason for sharing
Division of Human Resources	To exchange information and coordinate in the recruitment process
The Government Department in our province	To permission to organize the activity and protect the public vital interests

Privacy Notice

We will inform you before keeping and sharing your data with other organizations through **the Application Form or directly contacting you.**

Data Flow

Flow 1: Call for applicants for the recruitment process



Flow 2: Recruitment process and Announcement

