



Announcement of Mahidol University
Guidelines for International Students and Staff on Traveling to Thailand
during the Coronavirus (COVID-19) Pandemic

Whereas the severity of the coronavirus (COVID-19) pandemic worldwide is still of great concern given the increasing rate of new confirmed cases, the Royal Thai Government has declared a series of lockdown easing measures, as well as the restricted reopening of borders, which have received attention from a great number of foreign nationals, including international students and staff, who wish to travel into the Kingdom of Thailand. Therefore, in accordance with the government's measures to prevent the transmission of the virus, Mahidol University has published a set of guidelines for international students and staff who wish to travel to Thailand to pursue their studies or work at Mahidol University as follows:

1. The faculties/colleges/institutes shall communicate with the international students and staff who wish to travel to Thailand to specify the purpose of entering Thailand, and notify International Relations Division, Office of the President, to apply for the Certificate of Entry (COE) at least 30 days prior to the international student or staff's arrival date by submitting the following documents:

1.1 For international students

1.1.1 A copy of passport

1.1.2 A copy of Letter of Acceptance

1.2 For international staff

1.2.1 A copy of passport

1.2.2 A copy of Mahidol University Order

1.2.3 A copy of Agreement for Employment of Alien

1.2.4 A copy of work permit (if applicable)

1.2.5 A copy of Educational Certificate

1.2.6 Job description

1.2.7 Lists of International Staff Form (please fill out the attached form, download at <https://bit.ly/3gpplzx>)

2. International Relations Division shall issue a letter of request for the Certificate of Entry (COE) as follows:

2.1 For international undergraduate students

International Relations Division shall issue a letter of request endorsed by the Vice President for Academic Affairs, addressed to the Royal Thai Embassy or the Royal Thai Consulate-General.

2.2 For international graduate students

International Relations Division shall forward the request to the Faculty of Graduate Studies for verification of student status. After receiving the verification, International Relations Division shall issue a letter of request endorsed by the Vice President for Academic Affairs, addressed to the Royal Thai Embassy or the Royal Thai Consulate-General.

2.3 For international staff

International Relations Division shall issue a letter of request, endorsed by the Vice President, addressed to the Ministry of Higher Education, Science, Research and Innovation.

3. Students (holding VISA-ED or having been accepted to study at Mahidol University) and staff (holding a work permit or having been authorized to work at Mahidol University) shall comply with the following procedures:

3.1 Pre-arrival screening measures:

To collect, fill and re-submit the Declaration Form, in order to apply for the visa and the Certificate of Entry (COE); present the following documents at the Royal Thai Embassy or the Royal Thai Consulate-General in the country of residence:

3.1.1 Passport and a copy of passport information page;

3.1.2 A Letter of Acceptance or employment status;

3.1.3 Hotel booking for Alternative State Quarantine (ASQ) for at least 14 days of quarantine;

3.1.4 Medical insurance, with coverage including COVID-19-related treatment in Thailand, for the duration of your stay, in the amount no less than 100,000 USD.

3.2 Post-arrival screening measures:

On arrival in Thailand, international students and staff will be asked by the staff of the International Airport to present the following documents:

3.2.1 Certificate of Entry (COE);

3.2.2 Medical certificate attesting that you are healthy to travel (Fit to Fly Health Certificate / Fit to Travel Health Certificate);

3.2.3 Medical certificate with a laboratory results (RT-PCR technique) issued within 72 hours (showing that you have tested negative for COVID-19).

International students and staff are responsible for any costs incurred in the process of preparing for entry into Thailand (i.e. medical certificate, laboratory test for COVID-19, medical insurance that covers COVID-19-related treatment and hospitalization, Alternative State Quarantine booking, air fare, and any other relevant expenses).

This Announcement is made as common guidelines to facilitate working process of all faculties/colleges/institutes.

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President of Mahidol University