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**Performance report**

**Evaluation period: B.E. ....**

**Section 1 The subject’s information**

**Title-name-surname** ……………………………………………………………......................…………………………….…… **Position** …………………………………………………………………………………………

**Affiliated department** …………………………………………………………………………………………………………….… **Faculty/equivalent status** ……………………......………………....……………

**🞏 University Staff Evaluation period** (1 Jul. ..... - 30 Jun. ....)

🞏 **Government official/employee Evaluation period**  ⃝First period (1 Jul. .... - 31 Dec. ....)  ⃝ Second period (1 Jan. .... - 30 Jun. ....)

**Section 2 Performance report according to PA:**

(1) The subject shall report their performance based on the metrics of success specified in the PA, with supporting evidence attached.

(2) The subject shall conduct a preliminary self-evaluation, providing scores for each responsibility based on the metrics of success specified in the agreed-upon criteria.

|  |  |  |
| --- | --- | --- |
| **Responsibilities stated in PA** | **Performance report based on metrics of success** | **Self-evaluation** *(Please specify score: 0-10)* |
| 1.  |  |  |
| 2. |  |  |
| 3. |  |  |

|  |  |  |
| --- | --- | --- |
| **Responsibilities stated in PA** | **Performance report based on metrics of success** | **Self-evaluation** *(Please specify score: 0-10)* |
| 4.  |  |  |
| 5. |  |  |
| 6. |  |  |
| 7. |  |  |

The subject has reported their performance and the evaluator has received it; they are signing this form as evidence.

 Signed ............................................................ Subject Signed ........................................................... Evaluator (immediate supervisor)
(..................................................) (..................................................)

 Position................................................................... Position...................................................................

 Date............. Month......................... Year.......... Date............. Month......................... Year..........