

MAHIDOL UNIVERSITY REGULATION  
on Diploma and Undergraduate Studies  
B.E. 2567 (2024)

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It is deemed appropriate to establish educational criteria for diploma and undergraduate studies in accordance with the Mahidol University Act B.E. 2550 (2007)

By virtue of Section 24 (2) and Section 63 of the Mahidol University Act B.E. 2550, the Mahidol University Council, at its meeting No. 608 on September 18, 2024, hereby enacts the following regulation:

**Clause 1:** This regulation shall be referred to as "Mahidol University Regulation on Diploma and Undergraduate Studies B.E. 2567 (2024)."

**Clause 2:** This regulation shall apply to students at diploma and undergraduate studies at Mahidol University, effective from the academic year B.E. 2568 (2025) onwards.

**Clause 3:** To repeal

(1) Mahidol University Regulation on Diploma and Undergraduate Studies B.E. 2552 (2009)

(2) Mahidol University Regulation on Diploma and Undergraduate Studies (No. 2) B.E. 2556 (2013)

(3) Mahidol University Regulation on Diploma and Undergraduate Studies (No. 3) B.E. 2558 (2015)

(4) Mahidol University Regulation on Diploma and Undergraduate Studies (No. 4) B.E. 2558 (2015)

(5) Mahidol University Regulation on Diploma and Undergraduate Studies (No. 5) B.E. 2559 (2016)

(6) Mahidol University Regulation on Diploma and Undergraduate Studies (No. 6) B.E. 2560 (2017)

(7) Mahidol University Regulation on Diploma and Undergraduate Studies (No. 7) B.E. 2560 (2017)

(8) Mahidol University Regulation on Diploma and Undergraduate Studies (No. 8) B.E. 2561 (2018)

(9) Mahidol University Regulation on Diploma and Undergraduate Studies (No. 9) B.E. 2563 (2020)

(10) Mahidol University Regulation on Diploma and Undergraduate Studies (No. 10) B.E. 2563 (2020)

(11) Mahidol University Regulation on Diploma and Undergraduate Studies (No. 11) B.E. 2564 (2021)

**Clause 4:** In this regulation:

“University” means Mahidol University.

“Organization” means campuses, faculties, and divisions otherwise named, equivalent to faculties, including organizations within the Office of the President that conduct teaching at diploma and undergraduate studies.

“President” means the President of Mahidol University.

“Head of Organization” means deans, directors, and equivalent organization heads, as well as vice-presidents who have been delegated authority by the president to oversee campuses, campus development projects, or organizations under the Office of the President that conduct teaching.

“Organization Committee” means organization committees according to Mahidol University Regulation on Organization Internal Administration. Organization Committee also refers to committee otherwise named with similar duties. However, in case of campus development projects or organizations within the Office of the President, organization committee refers to the Executive Board of Mahidol University.

“Executive Board of Mahidol University” means the governing body designated by the President to oversee university operations.

“Student” means students at Mahidol University at diploma and undergraduate studies.

“Program” means the university’s diploma and undergraduate programs approved by the University Council.

“Emergency Situation” means the situation in which Mahidol University Executive Board has considered that the university is unable to provide regular learning, teaching or evaluation. Some examples are fires, windstorms, floods, earthquakes or disasters caused by human epidemics that are dangerous contagious diseases under the Communicable Disease Act as well as other disasters caused by either natural or man-made origins.

**Clause 5:** The University Council may consider refraining from any proceedings under these regulations, provided that there is an approving resolution from no less than 3 out of 4 of the University Council members present at the meeting.

**Clause 6:** The President shall be in charge of these regulations. In case there are issues concerning the implementation of these regulations, the President shall have the authority to interpret and make final decisions.

To ensure smooth operation of diploma and undergraduate education management, the President may establish additional procedural details and practical guidelines through university

announcements or orders that do not conflict with or contradict these regulations, and such announcements shall be made known publicly. In cases where important criteria or procedures are to be established, approval must first be obtained from the University Education Policy Development Committee.

## **Section 1**

### **Student Admission and Supervision**

**Clause 7:** Student admission shall be conducted as follows:

(1) The University or its organizations, with approval from the organization committee, shall admit students into programs according to the conditions and methods specified in the curriculum. This shall be done through a University or organization announcement. In cases where an organization announcement is required, University approval must be obtained before proceeding with student admission.

(2) Student admission for diploma and other undergraduate programs shall be in accordance with the regulations or announcements of the University.

**Clause 8:** The University shall arrange for each student to have an academic advisor who will guide their educational planning. The head of the organization shall appoint lecturers from all programs within the organization to serve as advisors for all students in every academic year.

Academic advisors should designate specific days and times each week for students to seek consultation. The academic advisors shall have the following duties:

(1) Provide guidance on course registration, adding, dropping, or withdrawing from courses, and provide consultation on planning the student's study program together with the student to ensure compliance with curriculum requirements.

(2) Provide academic advice, consultation, and monitor academic performance.

(3) Perform other duties as assigned by the head of organization.

## **Section 2**

### **Educational System, Credits, and Duration of Study**

**Clause 9:** There are two educational systems as follows:

(1) Semester System: A system where an academic year is divided into two regular semesters, with each regular semester having a study period of not less than 15 weeks.

(2) Trimester System: A system where an academic year is divided into three regular trimesters, with each regular trimester having a study period of not less than 12 weeks.

In addition to the regular semesters/trimesters mentioned in the first paragraph, organizations may arrange summer sessions according to the needs of each organization. The duration and number of credits shall be proportionally equivalent to those of regular semesters.

**Clause 10:** The determination of credits for each course shall be calculated according to educational criteria where one credit equals any one of the following:

(1) Semester System

(1.1) For theoretical courses that use lecture time, problem discussion, or equivalent studies: 1 hour per week or not less than 15 hours per regular semester, and self-study time of 2 hours per week or not less than 30 hours per regular semester.

(1.2) For practical courses that use training or experimental time, or equivalent studies: 2-3 hours per week, or 30-45 hours per regular semester, and self-study time of 1 hour per week or 15 hours per regular semester.

(1.3) For internship, field training (professional training), projects, or other learning activities as assigned: 3-6 hours per week, or 45-90 hours per regular semester, and self-study time of 1 hour per week or 15 hours per regular semester.

(2) Trimester System

(2.1) For theoretical courses that use lecture time, problem discussion, or equivalent studies: 1 hour per week or not less than 12 hours per regular trimester, and self-study time of 2 hours per week or not less than 24 hours per regular trimester.

(2.2) For practical courses that use training or experimental time, or equivalent studies: 2-3 hours per week, or 24-36 hours per regular trimester, and self-study time of 1 hour per week or 12 hours per regular trimester.

(2.3) For internship or field training (professional training), project work, or other learning activities as assigned: 3-6 hours per week, or 36-72 hours per regular trimester, and self-study time of 1 hour per week or 12 hours per regular trimester.

**Clause 11:** The determination of credit requirements and study duration for programs shall follow these criteria:

(1) Diploma Programs

(1.1) For diploma programs with a normal study period of 2 years, the total credits shall not be fewer than 60 credits.

(1.2) For diploma programs with a normal study period of 3 years, the total credits shall not be fewer than 90 credits.

(2) Undergraduate Programs

(2.1) For undergraduate programs with a normal study period of 4 years, the total credits shall not be fewer than 120 credits in the semester system or 150 credits in the trimester system, and the study duration shall not exceed 8 academic years.

(2.2) For undergraduate programs with a normal study period of 5 years, the total credits shall not be fewer than 150 credits in the semester system or 187.5 credits in the trimester system, and the study duration shall not exceed 10 academic years.

(2.3) For undergraduate programs with a normal study period of not less than 6 years, the total credits shall not be fewer than 180 credits in the semester system or 225 credits in the trimester system, and the study duration shall not exceed 12 academic years.

The counting of study duration shall begin from the first day of semester of enrollment in the program. In case of program transfer, the duration shall be counted from the first semester of the transfer approval. However, if students participate in special programs or dual degree programs approved by the university, the study duration shall follow the criteria specified by the university announcement.

In cases where there are necessary circumstances or emergency situations that cause students to study longer than the specified duration in the first paragraph, approval from the University Council shall be required on a case-by-case basis.

### **Section 3**

#### **Grading Symbols and Grade Evaluation**

**Clause 12:** Organization shall determine one of the following methods for grade evaluation in each program:

(1) Grade evaluation using non-numerical grading symbols

(2) Grade evaluation using a combination of numerical and non-numerical grading symbols

Clause 13: The grading symbols for grade evaluation shall be determined as follows:

(1) Non-numerical grading symbols, where course results may be shown with the following symbols and meanings:

<b>Symbol</b>	<b>Meaning</b>
O	Outstanding
S	Satisfactory
U	Unsatisfactory

(2) Numerical grading symbols, where course results may be shown with the following symbols, meanings, and grade points:

<b>Symbol</b>	<b>Meaning</b>	<b>Grade Points</b>
A	Excellent	4.00
B+	Very Good	3.50

B	Good	3.00
C+	Fairly Good	2.50
C	Fair	2.00
D+	Poor	1.50
D	Very Poor	1.00
F	Fail	0.00

(3) Other symbols related to educational management, where course results may be shown with symbols having the following meanings:

<b>Symbol</b>	<b>Meaning</b>
AU	Study without earning credits (Audit)
I	Incomplete
P	In Progress
T	Transfer of Credit
CS	Credits from Standardized Tests
CE	Credits from Examination (Credits earned from organization, department, or program's own examination)
CT	Credits from Training (Credits earned from assessment or training conducted by external organizations)
CP	Credits from Portfolio
W	Withdrawal
X	No Report

**Clause 14:** The assignment of non-numerical grading symbols shall be conducted as follows:

(1) The symbol 'O' indicates that knowledge, ability, and skills are at an outstanding level or higher than the normal criteria used in the course, and shall be considered as "Pass" for that course.

(2) The symbol 'S' indicates a "Pass" evaluation for that course.

(3) The symbol 'U' indicates that knowledge and ability are below criteria and shall be given in the following cases:

(3.1) Student fails to meet the evaluation and assessment criteria set for that course.

(3.2) Student engages in exam cheating or other forms of assessment misconduct.

(3.3) Student who received an 'I' grade but did not complete the evaluation and assessment process within 1 regular semester according to semester or trimester system after receiving the 'I' grade, except in cases where the student has been granted leave of absence under Clause 35, first paragraph.

(3.4) Student who received a 'P' grade but did not complete the evaluation and assessment process within 1 subsequent academic year according to semester or trimester system after receiving the 'P' grade, except in cases where the student has been granted leave of absence under Clause 35, first paragraph

(3.5) In cases where a course has already conducted evaluation and assessment, but the student did not participate in the evaluation and assessment, or participated but received a "Fail" result.

In cases where there has been a remedial evaluation and assessment, when completed and the assessment result is "Pass," the symbol 'S' shall be given.

**Clause 15:** The assignment of numerical grading symbols shall be conducted as follows:

(1) The symbols 'A' to 'C' indicate a "Pass" evaluation for each course.

(2) The symbols 'D+' or 'D' indicate that knowledge and ability are below criteria. If any other evaluation decision is to be made, it shall be at the discretion of the Organization Committee.

(3) For the assignment of symbol 'F', the provisions in Clause 14 (3), first paragraph, shall apply.

In cases where there has been a remedial evaluation and assessment according to (2) and (3), when completed and the assessment result is "Pass," the symbol given shall not exceed 'C'.

**Clause 16:** The assignment of other educational management symbols shall be conducted as follows:

(1) The symbol 'AU' shall be given only for courses where students have expressed their intention to study without earning credits, but they must have class attendance or practical sessions not less than specified in Clause 25, first paragraph.

(2) The symbol 'I' shall be given in the following cases:

(2.1) Student has not received evaluation and assessment in a course due to illness with medical certification, subject to the discretion of the Organization Committee.

(2.2) Student has not been permitted to receive evaluation and assessment according to Clause 25, first paragraph, due to illness with medical certification, subject to the discretion of the Organization Committee.

(2.3) Student has not received evaluation and assessment due to other necessary reasons, subject to the discretion of the Organization Committee.

(2.4) Student is under investigation for alleged cheating in examination or other forms of assessment misconduct.

(3) The symbol 'P' shall be given only for courses with continuous teaching or practical work extending beyond 1 semester and/or where the course study is not yet complete. For the first semester of registration, the evaluation shall use the symbol 'P', and for the final semester, the evaluation shall use symbols according to Clause 13 (1) and (2).

(4) The symbol 'T' shall be given in cases of credit transfer from other higher education institutions or credit equivalency from the credit bank, and shall be considered as "Pass" for each course.

(5) The symbol 'CS' shall be given in cases of credits earned from standardized tests and shall be considered as "Pass" for each course.

(6) The symbol 'CE' shall be given in cases of credits earned from examinations by organization, department, or program's own examination, and shall be considered as "Pass" for each course.

(7) The symbol 'CT' shall be given in cases of credits earned from assessment or training conducted by external organizations, and shall be considered as "Pass" for each course.

(8) The symbol 'CP' shall be given in cases of credits earned from portfolio, and shall be considered as "Pass" for each course.

(9) The symbol 'W' shall be given in the following cases:

(9.1) For courses where students have been permitted to withdraw according to Clause 24 (3)

(9.2) Students have been granted leave of absence

(9.3) Students have been ordered to suspend their studies

(10) The symbol 'X' shall be given only for courses where the organization has not yet received the evaluation results for that course within the specified time.

**Clause 17:** In cases where a program specifies grade evaluation using non-numerical symbols, if a student enrolls in a course that evaluates using numerical symbols, the university shall convert the numerical symbols to non-numerical symbols according to the criteria specified by that course.

**Clause 18:** In cases of emergency situations where the university cannot conduct normal evaluation and assessment in any course, no symbols shall be assigned for that course until evaluation and assessment can be conducted.



**Clause 19:** In cases of emergency situations where the university cannot conduct normal evaluation and assessment in courses that normally use numerical symbols, the course instructor may propose to the Organization Committee managing the teaching to consider approving the use of non-numerical symbols. This must be completed before the evaluation and assessment of that course is finished, except for organizations offering programs which have informed the organizations managing the teaching that the course should use normal numerical symbols for evaluation and assessment.

**Clause 20:** In cases where evaluation and assessment is conducted during an emergency situation, if a student does not pass the evaluation and assessment in any course, they shall be provided one additional opportunity for remedial evaluation and assessment in that course.

**Clause 21:** In cases where there are necessary reasons, such as applying for scholarships or credit transfer with other higher education institutions, students may request the university to prepare academic transcripts with numerical symbols.

## **Section 4**

### **Course Registration**

Clause 22: Students must register for courses and credits not fewer than what each program specifies, under the following conditions:

(1) For semester system registration in each regular semester, students may register for no more than 22 credits, and in summer sessions, they may register for no more than 9 credits.

(2) For trimester system registration in each regular trimester, students may register for no more than 22 credits, and in summer sessions, they may register for no more than 9 credits.

Course registration will be complete when students have followed all steps specified in the university announcement and paid tuition fees within the specified time period.

If a student has reasonable cause and necessity, they may be allowed to register for credits different from the above criteria with approval from the organization head and must report to the university for acknowledgment. This must not affect educational standards and quality, and students must complete all courses and credits specified in the curriculum.

**Clause 23:** Course re-registration may be done in any of the following cases:

(1) In cases where a student receives a grade of F, W, or U in a required course, if it is an elective course, they may register for another course instead.

(2) In cases where a student receives a grade lower than what the program requires.

(3) In cases where a student wishes to re-register for a course to improve their grade and achieve a better cumulative GPA, with approval from the course instructor.

Students may re-register for any course no more than 2 times per course, unless the organization specifies that students may register only 1 time per course through an organization's announcement. In cases of emergency situations, students may be granted the right to register one

additional time. However, if granted leave of absence according to Clause 35 (1), (2), and (3), it shall not be counted as a registration attempt.

**Clause 24:** Students may add, drop, or withdraw from courses according to the following criteria:

(1) Adding courses must be done within 2 weeks from the first day of a regular semester or within the first week of a summer session. For courses that do not begin teaching simultaneously with the opening of the semester, adding must be done within the first week from the course's start date. In cases where students wish to register for courses that have reached their maximum capacity, they must receive permission from the course instructor for the additional registration.

(2) Dropping courses must be done within 2 weeks from the first day of a regular semester or within the first week of a summer session. For courses that do not begin teaching simultaneously with the opening of the semester, dropping must be done within the first week from the course's start date. Dropped courses will not appear in the academic transcript and will not be counted as a registration attempt.

(3) Withdrawing from courses can be done after the course dropping period specified in (2). Withdrawn courses will be recorded with the symbol 'W' in the academic transcript and will be counted as a registration attempt.

In cases where students have a necessary reason to add, drop, or withdraw from courses outside the criteria specified in paragraph one, the organization head shall have the authority to approve, and the university must be notified.

**Clause 25:** Students will have the right to receive evaluation and assessment in any course only when they have attended classes for no less than 80% of the total learning process. However, programs may set a different attendance requirement, but it must not be less than 50%.

In cases where any course has a placement test that can confirm that students have knowledge and abilities according to the course's learning outcomes, the program may specify that attendance in that course is not required. The examination, credit transfer, and/or validation of placement test results, credit counting, and grading symbols shall be in accordance with university announcements.

## **Section 5**

### **Credit Counting and Grade Point Average Calculation**

**Clause 26:** Credit counting shall follow these criteria:

(1) For counting credits toward program completion, only count credits specified in the program curriculum for courses that received a "Pass" evaluation according to Clause 14 (1) (2), Clause 15 (1), and Clause 16 (4) (5) (6) (7) and (8). In cases where students register for a course more than once, only count the credits from the latest "Pass" evaluation as accumulated credits once.

(2) For counting credits used in GPA calculation, count credits from all courses evaluated with numerical symbols. In cases where students register for a course more than once, use the credits from the latest registration attempt in the GPA calculation.

**Clause 27:** Programs that use a combination of numerical and non-numerical grading symbols shall calculate GPA as follows:

(1) Semester GPA: Calculate from student's academic results in that semester by multiplying the grade points with the numerical grade of each course result and dividing by the total credits of courses evaluated with numerical symbols in that semester. Round to two decimal places.

(2) Cumulative GPA: Calculate from student's academic results from the beginning of their studies at the university until the latest evaluation by multiplying the grade points with the numerical grade of each course result and dividing by the total credits of all courses evaluated with numerical symbols according to Clause 26 (2). Round to two decimal places.

In cases of course re-registration, use the numerical symbols from the latest evaluation attempt in the GPA calculation.

**Clause 28:** Programs that evaluate using only non-numerical grading symbols will not calculate GPA, but the organization shall report the grade level of each course in every semester to students.

## **Section 6**

### **Course Equivalency and Credit Transfer**

**Clause 29:** Students may request course equivalency and credit transfer to count towards their program requirements without having to register for courses that appear in that program in the following cases:

(1) Students who change programs or request course equivalency and credit transfer within the university

(2) Students who request course equivalency and credit transfer from other higher education institutions

(3) Students who request course equivalency and credit transfer from non-formal education or informal education

**Clause 30:** Students who wish to request course equivalency and credit transfer must submit a request to the organization head along with evidence related to the courses to be transferred. The organization head, with approval from the Organization Committee, shall consider and propose to the President for approval.

**Clause 31:** Course equivalency and credit transfer according to Clause 29 (1) and (2) shall follow these criteria and conditions:

(1) Must be courses with at least one of these characteristics:

(1.1) Courses in programs within the university

(1.2) Courses in programs from domestic higher education institutions accredited by the Office of the Permanent Secretary, Ministry of Higher Education, Science, Research and Innovation

(1.3) Courses in programs from foreign higher education institutions accredited by the Office of the Civil Service Commission (OCSC)

(2) Must be the same course or multiple courses combined that have similar content and learning experiences covering or equivalent to no less than 3/4 of the course requesting equivalency and credit transfer

(3) Must be courses with current learning standards

(4) Must be the same course or multiple courses combined that have grades not lower than C or equivalent

**Clause 32:** Course equivalency and credit transfer according to Clause 29 (3) shall be in accordance with university regulations approved by the University Education Policy Development Committee and shall be announced by the university.

**Clause 33:** Course equivalency and credit transfer shall not exceed half of the total program credits, except in cases under Clause 29 (1) where course equivalency and credit transfer can be up to 3/4 of the total program credits.

**Clause 34:** Transferred courses will be shown as equivalent courses in the academic transcript using symbols according to Clause 16 (4) (5) (6) (7) and (8) and will not be included in GPA calculation except in the following cases:

(1) For course equivalency and credit transfer to programs that use non-numerical grading symbols, show the symbols of transferred courses as either O or S, as appropriate. For transferred courses with non-numerical grades (O or S), use those grades. For transferred courses with numerical grades (A to C), show them as S in the following cases:

(1.1) Cases where students change programs within the university, and the courses in the transferred program are the same courses with identical course codes and course names

(1.2) Cases where there are projects or cooperative activities for student exchange with domestic or foreign higher education institutions according to program specifications or Memorandum of Understanding (MOU) as follows:

(1.2.1) Bilingual programs taught in conjunction with other higher education institutions in foreign countries, where degrees are awarded from both the university and the foreign higher education institution.

(1.2.2) Undergraduate double degree programs taught in conjunction with other higher education institutions both domestically and internationally, where degrees are

awarded from both the university and the other higher education institutions both domestically and internationally (double degree program)

(1.2.3) Programs taught in conjunction with other higher education institutions both domestically and internationally where a single degree is awarded (joint degree program)

(1.2.4) Educational cooperation agreements (MOU) between the university and other higher education institutions, both domestically and internationally

(2) For course equivalency and credit transfer to programs that use a combination of numerical and non-numerical grading symbols, show the grade symbols of transferred courses according to the original grades in cases under (1.1) and (1.2). In cases where transferred courses are shown with symbols A to C, use the numerical grade points of those course grades in GPA calculation as well.

## **Section 7**

### **Leave of Absence**

**Clause 35:** Students may submit a request for leave of absence to their organization as soon as possible in the following cases:

(1) Being drafted or enlisted for military service

(2) Receiving a scholarship for international student exchange or participating in other projects which the university deems appropriate to support, with leave granted according to the scholarship's conditions

(3) Illness requiring treatment for a period exceeding 20% of total class time, with medical certification

(4) Personal necessity, provided that the student has studied at the university for no less than 1 semester and has a cumulative GPA of no less than 2.00 or equivalent

(5) Other necessary reasons

The organization head shall consider approval according to the first paragraph and notify the university for acknowledgment.

Leave of absence according to the first paragraph shall be granted for no more than 2 regular semesters in the semester system, or 3 regular trimesters in the trimester system. If it is necessary to take further leave, students must submit a new request according to paragraphs one and two, and may be granted leave for 1 more semester at a time, except for students receiving exchange scholarships under (2), who may be granted leave according to the scholarship period conditions.

**Clause 36:** In cases of leave of absence under Clause 35 (1) (2) and (3), the period shall not be counted as study duration and shall not be counted as registration attempts.

For leave of absence under Clause 35 (4), the leave period shall be counted as study duration and shall be counted as registration attempts.

For leave of absence under Clause 35 (5), the counting of study duration and registration attempts shall be proposed to the President for case-by-case consideration.

**Clause 37:** Students must maintain their student status during approved leave of absence by paying the student status maintenance fee as specified by the university. Otherwise, they will lose their student status according to Clause 42.

**Clause 38:** Students who have been granted leave of absence, when wishing to return to study, must submit a request to return to their organization head and register for courses according to the study schedule in the semester before the end of normal registration period.

## **Section 8**

### **Student Status Classification**

**Clause 39:** Student status shall be classified according to the following study periods:

(1) For first-year students, their student status will be classified at the end of the second semester in the semester system, or at the end of the third trimester in the trimester system, counting from the beginning of their enrollment.

(2) For students from second year onwards, their student status will be classified at the end of each regular semester, or at the end of the academic year for programs with continuous year-round study.

(3) For students who are in the process of completing their degree requirements, their student status may be classified at the end of summer session.

**Clause 40:** Student status classification shall determine whether a student is in normal status or on probation according to the following criteria:

(1) For programs using non-numerical grading symbols:

(1.1) Normal status students are those who register in their first semester or those who have accumulated symbol U in fewer than 4 courses

(1.2) Probation status students are those who have accumulated symbol U in 4 courses or more.

Programs may specify fewer courses than stated in (1.1) or (1.2) by proposing to the university for consideration and announcement.

(2) For programs using a combination of numerical and non-numerical grading symbols:

(2.1) Normal status students are those who register in their first semester or those who have a cumulative GPA of not less than 2.00

(2.2) Probation status students are those who have a cumulative GPA of 1.50 or higher but less than 2.00

For calculating status in (2), use the following grade point equivalents for non-numerical symbols:

<b>Symbol</b>	<b>Grade Points</b>
O	4.00
S	2.50
U	0.00

In calculating status under (1) and (2), do not include courses where students received symbol U and later received symbol S from re-registration according to Clause 23.

## **Section 9**

### **Termination and Reinstatement of Student Status**

**Clause 41:** Student status shall be terminated in the following cases:

- (1) Completed all program requirements and has been approved to receive a diploma or degree according to Clause 46
- (2) Failed to register for courses and pay tuition fees according to Clause 22, paragraph two, in their first semester of enrollment
- (3) Received approval from the President to withdraw from the university.

**Clause 42:** The President shall order termination of student status when a student has any one of the following conditions:

(1) Academic performance in the following cases:

(1.1) For programs using non-numerical grading symbols, when a student accumulates symbol U in 8 courses or more from the beginning of their first academic year onwards. However, programs may specify fewer than 8 courses for accumulated U symbols by proposing to the university for consideration and announcement.

The counting of accumulated U symbols under paragraph one shall not include courses where students received symbol U and later received symbol S from re-registration according to Clause 23.

(1.2) For programs using a combination of numerical and non-numerical grading symbols, when converting non-numerical symbols using grade points according to Clause 40 paragraphs two and three, the student has a cumulative GPA lower than 1.50 after their first academic year onwards.

(2) Being on probation status in the following cases:

(2.1) For programs using non-numerical grading symbols throughout the curriculum, being on probation status for 4 consecutive semesters with student status classification in the semester system, or 6 consecutive trimesters with student status classification in the trimester system, or as specified by the program but not less than the university's standards, by proposing to the university for consideration and announcement.

(2.2) For programs using a combination of numerical and non-numerical grading symbols, being on probation status for 4 consecutive semesters with student status classification in the semester system, or 6 consecutive trimesters with student status classification in the trimester system.

(3) Re-registering for required courses the maximum number of times according to Clause 23, paragraph two, but still receiving "Fail" as the study result or examination result.

(4) Unable to complete studies within the maximum duration of study as specified in Clause 11. In cases where students transfer programs, the maximum study duration shall follow that of the transferred program.

(5) After the first 2 weeks of the semester have passed:

(5.1) Student has not registered for courses in a regular semester

(5.2) Student has not paid tuition fees

(5.3) Student has not maintained student status and paid student status maintenance fees, or

(5.4) Student has not received approval for extension of course registration and tuition fee payment period

(6) Being punished with student status termination for misconduct according to Mahidol University's regulations on student discipline or affiliated institution regulations

(7) Having health problems that may be serious obstacles to study. In such cases, the organization shall appoint a committee to consider the information and present it to the university for proposal to the University Council for approval

(8) Death

The provisions in (1) and (2) shall not apply to students during semesters with emergency situations, and student status classification as probation status shall begin in the first semester after the emergency situation ends.

**Clause 43:** Reinstatement of student status shall follow these criteria and conditions:

(1) Students who wish to reinstate their student status must submit a request to their organization head for the President's approval in the following cases:

(1.1) For students whose status was terminated under Clause 41 (2), submit a request for reinstatement within 2 weeks after the opening of the first semester of enrollment



(1.2) For students whose status was terminated under Clause 42 (5), submit a request for reinstatement within 1 year from the date of the order terminating student status.

(2) When students receive approval for reinstatement, they shall resume their studies in the semester that the President approved the reinstatement.

(3) The period during which the student's status was terminated shall be counted as part of the total study duration for that program.

(4) Students must pay reinstatement fees and student status maintenance fees according to university announcements throughout the period of terminated status.

(5) Students who receive approval for reinstatement shall have the same status as before termination, and their study duration shall be counted according to Clause 11.

## **Section 10**

### **Completion of Studies**

**Clause 44:** Undergraduate students will complete their studies when they meet all of the following conditions:

(1) Have completed all credit requirements specified in the curriculum with the following academic results:

(1.1) For programs that evaluate using non-numerical grading symbols, students must receive symbol O or S, or symbols obtained from credit transfer according to Clause 16 (4) (5) (6) (7) and (8) in all courses.

(1.2) For programs that use a combination of numerical and non-numerical grading symbols, students must have a cumulative GPA of not less than 2.00.

(2) Have achieved the learning outcomes specified by the curriculum

(3) Have not exceeded the maximum study duration specified in Clause 11. In cases of program transfer, the study duration must not exceed the maximum duration specified by the transferred program

(4) Have passed the English language proficiency assessment criteria according to the conditions and criteria specified by the university

(5) Meet other requirements specified by the program's completion criteria

**Clause 45:** Students may be awarded a diploma according to the criteria and conditions specified in the curriculum

**Clause 46:** Students who will be awarded a diploma or bachelor's degree from the university must have the following qualifications:

(1) Have completed their studies according to Clause 44 or 45

- (2) Have appropriate conduct worthy of receiving a diploma or bachelor's degree

The Organization Committee shall consider and nominate students who have complete qualifications according to paragraph one and propose to the University Council for approval of diploma or bachelor's degree award.

**Clause 47:** Students who have outstanding debts with the university or organizations, such as tuition fees or any other debts that must be paid to the university or organizations, will not receive important academic documents, such as qualification certificate, academic transcript, degree certificate, diploma certificate, and digital format academic documents, unless they have paid all debts in full or provided appropriate collateral as specified by the university through university announcement.

**Clause 48:** Undergraduate students who have qualifications to receive a bachelor's degree according to Clause 46 shall be considered for first-class honors and second-class honors degrees according to the following conditions:

- (1) Have completed their studies within the normal duration of the program as specified in Clause 11

- (2) Have not received symbol F and/or U in any course throughout the program, including transferred courses

- (3) Have never re-registered for courses, or registered for course substitution, or received remedial evaluation and assessment in any course throughout the program, including transferred courses

- (4) In cases where students request course equivalency and credit transfer, the number of courses must not exceed 1/4 of the total program credits, and must have grades not lower than symbol B or equivalent

- (5) Have academic performance as follows:

- (5.1) For programs using non-numerical grading symbols:

- (5.1.1) For first-class honors, must meet "excellent" criteria in learning outcome assessment

- (5.1.2) For second-class honors, must meet "very good" criteria in learning outcome assessment

The details and criteria for learning outcome assessment at "excellent" and "very good" levels shall be specified in university announcements.

- (5.2) For programs using a combination of numerical and non-numerical grading symbols:

- (5.2.1) For first-class honors, must achieve a cumulative GPA of not less than 3.50

(5.2.2) For second-class honors, must achieve a cumulative GPA of not less than 3.25

### **Transitory Provisions**

**Clause 49:** Any operations that occurred before these regulations came into effect and are still ongoing when these regulations take effect shall continue to operate or be implemented under the previously applicable regulations until completion.

**Clause 50:** In cases where these regulations require the issuance of announcements or orders, such announcements or orders shall be issued to implement these regulations within 180 days from the effective date of these regulations.

During the period when announcements or orders for implementing these regulations have not been issued, any existing regulations, announcements, or orders that were in effect shall continue to apply mutatis mutandis to the extent that they do not conflict with these regulations.

In cases where announcements and orders existed before these regulations came into effect and conflict with these regulations, new announcements and orders shall be prepared in accordance with these regulations within 180 days from the effective date of these regulations.

Announced on ..... September 2024

(Clinical Prof. Emeritus Piyasakol Sakolsatayadorn, M.D.

Chairman of Mahidol University Council

Remark: This regulation is issued to consolidate the Mahidol University Regulation on Diploma and Undergraduate Studies B.E. 2551 (2008) and its 11 subsequent amendments into a single, comprehensive document. The content has been updated to reflect current standards in teaching and learning management. Furthermore, this regulation complies with the prescribed use of non-numerical grading symbols (O, S, and U) and aligns with the Higher Education Commission's announcement on Higher Education Curriculum Standards B.E. 2565 (2022). The issuance of this regulation is, therefore, deemed necessary.